

Park Shelter Guidelines

for
Neighborhood Associations and
Sheboygan Neighborhood Pride (SNP)

Neighborhood Association/SNP Monthly Meetings:

- No fee for Neighborhood Association/SNP monthly meetings held on Monday through Thursday.
- Shelters must be left in the same condition that it was in when you arrived.
- Neighborhood Association/SNP are responsible for scheduling the shelters.
- Key pick-up and return are the responsibility of the Neighborhood Association or SNP, if applicable.
- Reservations for 2025 will be available on now through September 30, 2024, before it opens up to the public.
- Please contact Department of Public Works at 920/459-3440, via email DPWOffice.Sheboygan@sheboyganwi.gov or website at <https://sheboygandpw.com/contact> to make reservations.

Special Neighborhood Events/Celebrations (Annual Picnic, Winterfest, Block Parties, etc.):

- An event application will need to be filled out. *Applications are available at the Department of Public Works.*
- Fees will apply no matter what day they fall on. Some items may be included in shelter rental.
- Reservations for 2025, please contact DPW for information.
- Please contact Department of Public Works at 920/459-3440, via email at DPWOffice.Sheboygan@sheboyganwi.gov or website at <https://sheboygandpw.com/contact> to discuss rentals and cost.

Monthly Meeting & Special Events/Celebrations:

When speaking with or emailing the Department of Public Works, please remember to let them know what Neighborhood Association you represent or that you are with SNP. They need this information for their documentation.