

REQUIRED BUILDING INSPECTIONS

SCHEDULING INSPECTIONS:

The applicant or an authorized representative shall, in writing or orally (with inspector), request an inspection by the Building Inspection Department. The department shall perform the requested inspection within two (2) business days after inspector confirmation of the inspection request.

Construction shall not proceed beyond the point of inspection until the inspection has been approved.

REQUIRED UDC RESIDENTIAL INSPECTIONS:

Soil Erosion – An inspection will be made to assure proper soil erosion procedures are being followed per the approved plan.

Footing – The excavation shall be inspected after the placement of forms, shoring and reinforcement, where required, and prior to the placement of footing materials.

Backfill – Where below-grade drain tiles, waterproofing or exterior insulation is required, the foundation shall be inspected prior to backfilling.

Rough-in – An inspection shall be made of all rough-framing before the walls/ceilings are insulated. A ladder or other means must be available for access to the basement.

Insulation – An inspection shall be made of the insulation and vapor retarder after they are installed, but before they are concealed.

Basement Floor – An Inspection shall be made prior to pouring the concrete.

Final – The building/addition may not be occupied until a final inspection has been made which finds that no violations of the applicable code exist.

REQUIRED DETACHED GARAGE INSPECTIONS:

Concrete Slab – An inspection shall be made prior to pouring the concrete to inspect for fiber or wire mesh, grade beam, and location on lot. If using fiber mesh, a copy of the delivery ticket is required.

Rough-in – An inspection shall be made at completion of rough-framing.

Final – An inspection shall be made upon completion of garage including type X drywall (where required).

REQUIRED DRIVEWAY INSPECTION:

Final – An inspection shall be made upon completion for proper installation requirements.

REQUIRED STEPS INSPECTION:

Final – An inspection shall be made upon completion for proper installation requirements and height standards.

REQUIRED HAND AND GUARD RAIL INSPECTION:

Final – An inspection shall be made upon completion for proper height and installation requirements.

REQUIRED FENCE INSPECTION:

Final – An inspection shall be made upon completion for proper height and installation requirements.

REQUIRED DECK INSPECTION:

Rough-framing – An inspection shall be made of all rough-framing before finished deck is installed.

Final – An inspection shall be made upon completion for uniform steps, proper handrails and guardrails, and post sizing.

REQUIRED COMMERCIAL INSPECTIONS:

Soil Erosion – An inspection will be made to assure proper soil erosion procedures are being followed per an approved plan.

Footing – The excavation shall be inspected after the placement of forms, shoring and reinforcement, where required, and prior to the placement of footing materials.

Backfill – Where below-grade drain tiles, waterproofing or exterior insulation is required, the foundation shall be inspected prior to backfilling.

Rough-in – An inspection shall be made of all rough-framing before the walls/ceilings are insulated. A ladder or other means must be available for access to the basement.

Insulation – An inspection shall be made of the insulation and vapor retarder after they are installed, but before they are concealed.

Concrete Floors – An inspection shall be made prior to pouring the concrete.

Final – The building/addition may not be occupied until a final inspection has been made which finds no violations of the applicable code exist.

If you have any questions concerning this matter, please contact either of the following Building Inspectors:

South Side

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