

**MNLC**  
**MAYOR'S NEIGHBORHOOD LEADERSHIP CABINET**  
**March 17, 2015 @ 6:30 PM**  
**Rocca Room – Mead Public Library**

**MINUTES**

**Members in attendance:** Mayor Vandersteen, Ald. Julie Kath, Chief Domagalski, Rosemarie Trester, Chad Pelishek, Ken Van Orden and Diane Wilcenski

**Members excused:** Henry Capetillo, Steve Benish, Greg Liebig and Ellen Murphy

The meeting was called to order and the Pledge of Allegiance was recited by all present.

**Feature Presentation: Crime Prevention Through Environmental Design**

Off. Eric Edson shared with the group information he and several other Sheboygan Police Department police officers obtained during a training session. A program has been implemented to get this valuable information out to the public.

Crime Prevention Through Environmental Design (CPTED) is a multi-disciplinary approach to deterring criminal activity relying on strategies that have the ability to influence offender decisions that precede criminal acts. It involves working with the police department, other city agencies and organizations and also with the public to come up with the strategies to help prevent crime before it happens. The strategy is based on the principle that proper design and effective use of buildings and public spaces in neighborhoods can lead to a reduction in the fear and incidence of crime, and an improvement in the quality of life for citizens.

A handout was provided highlighting the principles of CPTED. The information provided in the handout as well as additional information of Crime Prevention through Environmental Design is available at [www.sheboyganpolice.com](http://www.sheboyganpolice.com)

**Neighborhood Associations Report**

**North Flats:** Rosemarie Trester reported that a neighborhood walk is scheduled for June 16<sup>th</sup>. The purpose of the walk is to get to know the neighbors. They talked about having T-Shirts made with the neighborhood logo. The mayor has a previous commitment that day but Chief Domagalski will participate in the walk.

**Ellis:** Diane Wilcenski reported that they have not met in a long time but she is still working with Sheboygan County Historical Museum on a joint effort to have a historic walk. They will focus on the official recognized historic neighborhood

for the walk. The walk will include a trivia or scavenger hunt type idea as they go to the different areas. Walkers would meet at the museum and be bused to the neighborhood for the activities and then go back to the museum and end with an ice cream social there. A meeting is scheduled for April 7<sup>th</sup> for more planning.

### **Sheboygan Neighborhood Pride Update**

Diane Wilcenski reported that they have been working hard to get the neighborhoods started up and running. Sheboygan Neighborhood Pride (SNP) has been targeting two or three neighborhoods every year to get up and going and then once they're established they turn them over to the MNLC as far as the leadership goes. They had a presentation from LOVE, INC. at their last meeting and she thinks there is potential to do some collaboration with them. Worked with the city in sending in the proposal to US Bank for a grant. Haven't heard anything back yet on the grant. Possibility to collaborate with city to look into other grants. They have come up with a standardized agenda for first time meetings of new neighborhoods. They have asked all the members to come up with two to three outreach activities, from being a mentor of a neighborhood to writing a newspaper article, etc.

Erie Hill and Near North are the two neighborhoods closest to becoming organized. North Railway, End Park and East Park are on the next tier that may be potentials for future organized neighborhoods.

### **City Staff Updates**

**Police Chief Chris Domagalski:** The chief started out by saying that he is excited about the North Flats walk and looking forward to participate. The 2014 Sheboygan Police Department Annual Report is now available on the PD website. The Citizens Academy is going on right now with a group of 24 people, including Rosemarie Trester. There have been five neighborhood meetings already this year and North Railway is meeting tonight.

**Director of City Development Chad Pelishek:** There is a new code enforcement officer – Bob Wallace, former captain of the police department. Has written up over 400 properties in the month since he has started his employment. He deals with garbage, nuisance, building codes and absentee landlord complaints. He has been hired on a temporary basis for the next two years. Every letter that goes out gives the home owner at least two to three months' time (shorter if safety issue) to make the necessary repairs and willing to give extensions when necessary if they can't afford it or if they are working with a contractor who can't get at it. Every letter is also accompanied with a resource means letter in it with Partners for Community Development, the city's programs and Habitat for Humanity programs to try and help people out with the costs if they can't make those repairs. The city is buying properties from the county that are in foreclosure for delinquent taxes. The city plans to renovate them to get more

owner-occupied homes in the neighborhood. There is also a home at 1222 Huron Avenue in the Gateway Neighborhood that Wells Fargo has donated to the city. It doesn't need a lot of work. A contractor will be hired and when completed will be sold as owner occupied residence.

**Grant Preparation Workshop:** Rosemarie Trester has agreed to do a newsletter to have an ongoing dialog throughout the year with all the neighborhoods. The newsletter would be mailed out three or four times a year. Grant money would be used for the printing, stamps and labels. The in-kind donation would be folding, assembling and labeling, etc. Also looking at doing a Next Door flyer, the details have yet to be determined. Trying to minimize the cost. Probably would be created and printed at City Hall. T-Shirts, website and logo, also work on outreach for the year. Not looking at a huge grant – probably around \$1,000. The North Flats logo has several houses, a tree and people. Underneath it, it says “North Flats. We like it here.”

Diane Wilcenski said what she would be looking for would be money for printing a map for when people did the historic walk, and a booklet that would talk about the historic roots of the different places within the original Ellis Historic Neighborhood. Bill Wangemann will work with her on this. It was suggested that printing may be done in-house.

Grant submissions are due April 30<sup>th</sup>.

Meeting adjourned – next meeting May 19, 2015.