

DRAFT
MINUTES OF THE MEETING
OF THE
MEAD PUBLIC LIBRARY BOARD
FINANCE COMMITTEE
October 27, 2011

The meeting of the Mead Public Library (MPL) Board Finance Committee was held on Thursday, October 27, 2011 in the Public Conference Room. Present Committee Members: Mr. Nelson, presiding; Mrs. Johnson, Ms. Quinn, Ald. Sampson, and Mr. Zylman. Absent Committee Members: Mr. Morgan. Other Trustees in Attendance: Ms. Montemayor. Present Staff Members: Ms. Winkle.

1. Mr. Nelson, Chair, called the meeting of the Finance Committee to order at 2:04 p.m.
2. Mr. Nelson determined the presence of a quorum.
3. Ms. Quinn **moved** and Mrs. Johnson **seconded** approval of the Finance Committee minutes of September 22, 2011. Motion **carried**.
4. Mr. Zylman **moved** and Mrs. Johnson **seconded** the recommendation to approve payment of current expenditures, including payroll and recurring expenditures. Motion **carried**.
5. Ms. Winkle reported that the Common Council Finance Committee at its meeting of October 24 forwarded to Common Council the proposed 2012 MPL budget without revision on a 2-1 vote with Ald. Van Akkeren voting no. She also reported that the Capital Improvements Commission has determined not to consider the HVAC project (chiller replacement) for inclusion in the 2012 capital improvements program.
6. There was no revised 2012 budget submitted for Review and possible action at this meeting.
7. Ms. Quinn **moved** and Mr. Zylman **seconded** that the Committee recommend participation in the 3M Cloud Library ebook service via the Early Adopter Program. Motion **failed** on a vote of 2-3 with Mrs. Johnson, Mr. Nelson, and Ald. Sampson voting no.
8. Ms. Quinn **moved** and Mr. Zylman **seconded** recommending that the Board adjust the Library salary schedule to match City of Sheboygan Schedule A, requiring a 3% increase from the current Library schedule, with no associated general salary increase for Library employees. Motion **failed** on a vote of 2-3 with Mrs. Johnson, Mr. Nelson, and Ald. Sampson voting no.
9. Ms. Quinn **moved** and Mr. Zylman **seconded** recommending that the Board revise the existing Library performance appraisal system to include lump sum merit bonuses for Library staff members compensated at the maximum of the applicable salary for their positions in concert with the new City of Sheboygan pay system, including use of fund equity forwarded for

this purpose in 2012. Motion **carried** on a vote of 3-2 with Mrs. Johnson and Ald. Sampson voting no.

10. Mrs. Johnson **moved** and Mr. Zylman **seconded** recommending approval of the 2012 Resource Library Agreement with Eastern Shores Library System. Motion **carried**.

11. Mr. Nelson confirmed that he will report the Committee actions to the Mead Public Library Board at the meeting this afternoon.

12. The next meeting is scheduled for November 17 or as needed.

13. Mr. Nelson adjourned the meeting at 3:35 p.m.

Recorded by Sharon Winkle, Library Director