

REVISED
AGENDA
Mead Public Library Board
Thursday, December 20, 2012
Rocca Meeting Room (RMR) -- 3:45 PM

3:15 PM: Holiday refreshments in Rocca Meeting Room. Please bring some to share.

1. Call to order and determination of quorum – Maeve Quinn, President
2. Pledge of Allegiance
3. Public Comment [5 people at 5 minutes each]
(Please sign in prior to meeting.)
4. Approval of Minutes - Meeting of November 15 and Special Meeting of December 13
(attached)
5. Correspondence, Announcements, and Common Council Referrals
6. Committee Reports
 - A. Finance Committee – Dirk Zylman, Chair
 1. Report of 12/20 meeting
 2. Review and possible action on 2014 budget timeline (attached as agenda packet item #6-A-2.)
 - B. Financial Report
 1. Review and approve payment of current expenditures, including payroll and recurring expenditures –Dirk Zylman/designee (Vouchers with invoices and payroll reports available at meeting)
 2. Receive monthly 2012 budget status report to date (Available at meeting)
 3. Approve line item transfers, budget amendments
 4. Report of gifts received
 - C. Human Resource Committee – Henry Nelson, Chair
 1. Report of 12/18 meeting
 2. Review and possible action on the Library Director recruitment/hiring process
7. Review and possible action on the 2012 schedule of Library Board meetings (attached as agenda item #7.)
8. Director’s Report

- A. Security report: Sheboygan Police Department Trespass Warning issued 11/28
- B. Adult Summer Library Program report for 2012 (attached as agenda packet item #8-B.)
- C. Notice of gift from family trust
- D. Standard mileage reimbursement rate for 2013 increasing to 56.5 cents/mile

9. Liaison Reports

- A. Eastern Shores Library System - Henry Nelson
ESLS Director/merger update
- B. Mead Public Library Foundation - Maeve Quinn , Kathie Norman
- C. Friends of Mead Public Library - Sharon Winkle

10. Motion to convene in Closed Session for purposes set forth in Sec. 19.85 (1) (c) to consider the recommendations of the Human Resources Committee and the Finance Committee pertaining to employment, promotion, and compensation of selected employees of the Library Board

11. Roll call vote on motion to convene in closed session

12. Closed session

13. Reconvene in Open Session

14. Review and possible action on items presented during Closed Session

15. Adjournment

Information items: Semi-Annual Statistical Report

To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Sharon Winkle (ext. 3414) or Pat Mueller (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Sharon Winkle (459-3400 ext. 3414) or Pat Mueller (459-3400 ext. 3411) at least 3 weekdays in advance.