

Minutes

SHEBOYGAN TRANSIT COMMISSION

Tuesday, October 29, 2013 at 5:00 p.m.

City Hall – LL Training Room

Members: Ald. Darryl Carlson, Chair; Ald. John Belanger (Proxy for Ald. Don Hammond), Vice Chair; Mayor Michael Vandersteen; Ald. Joseph Heidemann; Ryan Zinkel; Capt. Cobb (Proxy for Chief Domagalski); Steve Sokolowski (Proxy for Chad Pelishek); Charles Windsor; Michael Helmke; Traci Robinson, (ex-officio member)

Others in Attendance: Ald. Mark Hermann; Derek Muench, Operations Supervisor; Ann Koeller, Administrative Coordinator

Absent/Excused: Mayor Michael Vandersteen

1. Call to order

5:00 pm

2. Pledge of Allegiance

3. Approval of the minutes from the September 17, 2013 meeting.

A motion to approve the minutes was made by Ald. John Belanger, seconded by Ald. Joe Heidemann. All ayes, motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

None

5. Transit and Parking Monthly Reports

Transit Ridership increased 8.4% for September. Revenue increased 11.2%.
Metro Connection provided 3,333 passenger trips.
Parking Utility is tracking as expected.

6. 2014 Grant Submission

Ald. John Belanger motioned to authorize the transit director to submit the 2014 Operating Assistance Grant. Ald. Joe Heidemann seconded the motion. All ayes, motion approved unanimously.

7. Holiday Schedule for Parking Meters

A motion was made by Commissioner Ryan Zinkel and seconded by Commissioner Mike Helmke to approve the following dates as "Observed Holidays" for the purpose of parking meter usage in the City of Sheboygan:

*Persons with disabilities who need accommodations to attend this meeting should contact
Shoreline Metro, 608 S. Commerce Street, 920.459.3285*

Observed Holidays: New Year's Day, Good Friday, Labor Day, 4th of July, Memorial Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day and New Year's Eve.

Non-Observed Federal Holidays: Martin Luther King Day, Columbus Day, Presidents Day and Veterans Day.

On an "Observed Holiday" parking meters in the City of Sheboygan will not require parking fees to be paid.

All ayes, motion approved unanimously.

8. Software RFP Approval

A motion to approve the issuance of an intent to award letter to Ecolane was made by Commissioner Mike Helmke, seconded by Ald. John Belanger. All ayes, motion approved unanimously.

9. Parking Utility Update

Derek Muench gave a presentation on the improvements to the Municipal parking lots in the downtown and South Pier District areas the last few months.

10. Other business

Commissioner Charles Windsor shared several newspaper articles regarding the future of automobiles.

11. Next meeting date: November 19, 2013

12. A motion to adjourn the meeting was made by John Belanger, seconded by Mike Helmke. All ayes, motion approved unanimously.

Respectfully submitted by:

Ann Koeller
Administrative Coordinator.