

## Minutes

### **SHEBOYGAN TRANSIT COMMISSION** Tuesday, September 16, 2014 at 5:00 p.m. *City Hall – 3<sup>rd</sup> Floor Conference Room*

**Members:** Ald. Darryl Carlson, Chair; Ryan Zinkel, Vice-Chair; Mayor Michael Vandersteen; Ald. Don Hammond; Ald. Joseph Heidemann; Chief Domagalski; Chad Pelishek; Charles Windsor; Michael Helmke; Derek Muench, (ex-officio member)

**Others in Attendance:** Ben Kunert; Bob and Connie Moeller; Patty Dawn; Kim Worthington; Ald. Mark Hermann; Dave Hoffmann, BID Manager; Jessica Huenink; Art Imig; Greg Reineking; Jason Smathers; Ann Koeller, Administrative Coordinator.

1. Call to order

5:00 PM

2. Pledge of Allegiance

3. Approval of the minutes from the August 19, 2014 meeting. **Discussion and Action**

Commissioner Mike Helmke motioned to approve the minutes. Mayor Michael Vandersteen seconded the motion. All Ayes. Motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

None

5. Transit and Parking Monthly Reports

Transit: Ridership: 35,188 passenger trips. Revenue: \$\$29,499.

Metro Connection: Ridership: 2,996 passenger trips. Revenue: \$22,248.

Parking Utility: Revenue: \$12794.

6. All Day ADA ½ Price Fare

Mayor Michael Vandersteen made a motion to remove the Half-Fare restriction during peak times and make Half-Fare good all day long. Ald. John Belanger seconded the motion. All ayes. Motion approved unanimously.

7. Resolution Authorizing 2015 Grant Application

A motion was made by Chad Pelishek to forward this item to the Common Council with a favorable recommendation from the Transit Commission. Mayor Michael Vandersteen seconded the motion. All ayes, motion approved unanimously.

*Persons with disabilities who need accommodations to attend this meeting should contact  
Shoreline Metro, 608 S. Commerce Street, 920.459.3285*

8. Communication from Mr. Bennett C. Kunet

Chief Domagalski made a motion to file this communication and bring the issue back to the next Commission Meeting in closed session. Mayor Michael Vandersteen seconded the motion. All ayes. Motion approved unanimously.

9. FTA Triennial Review – Final Report

Director Derek Muench explained 7 out of 8 findings found in the Review have been resolved. Shoreline metro staff has 6 months to resolve the final issue.

10. Revisit Short-term Parking Meters Request – 8<sup>th</sup> & New York Ave

After a lengthy discussion Mayor Michael Vandersteen motioned to place One (1) 15 minute parking meter in the 600 block of N. 8<sup>th</sup> Street (Meter #10) and retract the motion from the August 19, 2015 meeting allowing for two (2) 15 minute parking meters. Ald. John Belanger seconded the motion. All ayes. Motion approved unanimously.

11. Revisit Claim: R. C- No. 127-14-15 filed by a Mr. Wallace Hohn

Mayor Michael Vandersteen motioned to approve this item. Ald. John Belanger seconded the motion. All ayes. Motion approved unanimously.

12. Paved walkway in South Pier connecting Lot C to South Pier Drive

It is recommended by Chad Pelishek to place a temporary paved walkway between parking lot C and South Pier Dr. to encourage people to use parking lot C when the street parking is full. Ald. John Belanger seconded the motion. All ayes. Motion approved unanimously.

13. Additional Parking Signage on South Pier Drive

Mayor Michael Vandersteen motioned to have additional Parking Signage be placed on South Pier Drive directing people to Parking Lot C for additional public parking. Commissioner Ryan Zinkel seconded the motion. Mayor Michael Vandersteen voted Aye, all other commission members voted Nay. Motion Fails. It was recommended to wait and see if the new temporary walkway and the signage that was put into place earlier this year help remedy this issue.

14. Survey discussion by Commission Member Charles Windsor

This item is being held for the October 21, 2014 meeting.

15. Establish next meeting date: October 21, 2014

16. Ald. John Belanger motioned to adjourn the meeting. Chad Pelishek seconded the motion. All ayes.  
Motion approved unanimously.

Meeting Adjourned.

Respectfully submitted by:

Ann Koeller, Administrative Coordinator