

Minutes

SHEBOYGAN TRANSIT COMMISSION

Tuesday, August 19, 2014 at 5:00 p.m.

City Hall – 3rd Floor Conference Room

Members: Ald. Darryl Carlson, Chair; Ryan Zinkel, Vice-Chair; Mayor Michael Vandersteen; Ald. John Belanger (Proxy for Ald. Don Hammond); Ald. Joseph Heidemann; Chief Domagalski; Chad Pelishek; Charles Windsor; Michael Helmke; Derek Muench, (ex-officio member)

Others in Attendance: Ann Koeller, Administrative Coordinator;

Absent / Excused: Charles Windsor;

1. Call to order

5:00 PM

2. Pledge of Allegiance

3. Approval of the minutes from the July 22, 2014 meeting.

A motion was made by Ald. John Belanger to approve the minutes. The motion was seconded by Chief Domagalski. All ayes, motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

None

5. Transit and Parking Monthly Reports

Transit Ridership: 37,378. 4.1% increase. Revenue: \$30,224

Metro Connection Ridership: 3,119. Revenue: \$23,246

Parking Utility Revenue: \$16,627

6. Lot 13 Redesign Update

Chad Pelishek gave a brief update regarding the redesign of lot #13. Due to the need to upgrade the water and sewer in this area this redesign project will need to be held until Spring of 2015.

7. Lot 17 Reserved Parking Rates

Chad Pelishek made a motion to make all 24 reserved parking stalls in Lot #17 the same rate (\$29.00/month). Mayor Michael Vandersteen seconded the motion. All ayes, motion approved unanimously.

Persons with disabilities who need accommodations to attend this meeting should contact Shoreline Metro, 608 S. Commerce Street, 920.459.3285

8. Meter Time Limit Request: 600 N 8th Street

A request by Design Cents is asking that 2 short term parking meters be placed in front of the Design Cents building to create more accessible parking for customers. Commissioner Michael Helmke made a motion to approve this request and asked the Director to look into other areas on N. 8th Street in need of short term parking meters and bring those suggestions back to the Transit Commission for review. Ald. John Belanger seconded the motion. All ayes, motion approved unanimously.

9. Library Request for Parking Permits in 800 Block of New York Ave

Ald. John Belanger made a motion to file this request. Mayor Michael Vandersteen seconded the motion. All ayes, motion approved unanimously.

10. Claim: R. C- No. 127-14-15 filed by a Mr. Wallace Hohn

It is City policy that two (2) estimates be submitted with the claim, Mr. Wallace only submitted one (1). Chief Domagalski made a motion to hold this item until two (2) estimates are submitted. Ald. John Belanger seconded the motion. All ayes, motion approved unanimously.

11. 2014 CDBG Block Grant Agreement

Ald. John Belanger motioned to approve the CDBG Block Grant agreement. Chief Domagalski seconded the motion. All ayes, motion approved unanimously.

12. Request to continue Route 40 through September 14th

Ald. John Belanger motioned to file this request. Chief Domagalski seconded the motion. All ayes, motion approved unanimously.

13. Approval of the 2015 Transit & Parking Budgets

Chad Pelishek motioned to approve the 2015 Transit & Parking Budgets as presented. Mayor Michael Vandersteen seconded the motion. All ayes, motion approved unanimously.

14. Passport Parking: Digital Payments on Meters

Passport Parking allows smart phone users the ability to pay parking meters on their phones with a credit or debit card. The Transit Commission would like to see a presentation on Passport parking at a future meeting.

15. Survey discussion by Commission Member Charles Windsor

Ald. John Belanger motioned to hold this item. Chief Domagalski seconded the motion. All ayes, motion approved unanimously.

16. The next meeting date will be September 16, 2014

17. Motion to Adjourn

Ald. John Belanger made a motion to adjourn the meeting. Mayor Michael Vandersteen seconded the meeting. All ayes, motion approved unanimously.

Meeting Adjourned.

Respectfully submitted by:

Ann Koeller, Administrative Coordinator.