

Minutes

SHEBOYGAN TRANSIT COMMISSION

Tuesday, August 20, 2013 at 5:00 p.m.

City Hall – 3rd Floor Conference Room

Members: Ald. Darryl Carlson, Chair; Ald. John Belanger (Proxy for Ald. Don Hammond), Vice Chair; Mayor Michael Vandersteen; Ald. Joseph Heidemann; Ryan Zinkel; Chief Domagalski; Chad Pelishek; Charles Windsor; Michael Helmke; Traci Robinson, (ex-officio member)

Others in Attendance: Derek Muench, Operations Supervisor; Ann Koeller, Administrative Coordinator; Milton Storm

Absent/Excused: Ald. Joseph Heidemann, Chad Pelishek

1. Call to order

5:00 PM

2. Pledge of Allegiance

3. Approval of the minutes from the July 16, 2013 meeting.

Ald. John Belanger motioned to approve the minutes. Chief Domagalski seconded the motion. All ayes, motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

Milton Storm spoke

5. Transit and Parking Monthly Reports

Transit Ridership increased 13.9% for July. Revenue increased 11.5%.
Metro Connection provided 3,485 passenger trips for July. This is tracking as expected.
Parking revenue is tracking as expected.

6. Clarification on requests needing approval

Discussion occurred. No action taken.

7. Harvest Fest request

This is an annual event supporting shops and restaurants in the Riverfront area of Harbor Centre. This event will be held in the parking lot area in front of the shanties at 631 – 641 Riverfront dr. A motion to approve this request was made by Commissioner Mike Helmke. The motion was seconded by Mayor Vandersteen. All ayes, motion approved unanimously.

*Persons with disabilities who need accommodations to attend this meeting should contact
Shoreline Metro, 608 S. Commerce Street, 920.459.3285*

8. Contracted partnerships with area organizations and businesses

Shoreline Metro would like to start an annual Contracted partnership program with area organizations and businesses. These organizations or businesses would pay a set fee for the year which would allow them unlimited rides per month for said year on Shoreline Metro buses only. This would be guaranteed revenue for Shoreline Metro and would get more passengers on the buses. A motion was made by Commissioner Mike Helmke to approve this item with the understanding that all contracts be approved by the Transit Commission before execution. Ald. John Belanger seconded the motion. All ayes, motion approved unanimously.

9. Capital request update

An updated Capital request was handed out regarding the need for replacement vehicles for the Transit Commission to review.

10. Lot 9 parking meter request

Due to parking issues in the "Reserved Parking" area in lot #9 there is a need for meters to be added to allow for more public parking. These meters would be placed in the first 3 rows when entering the parking lot off of Pennsylvania Avenue. A total of 12 more meters would be added. Mayor Vandersteen motioned to approve this request. Ald. John Belanger seconded the motion. All ayes, motion approved unanimously.

11. Other business

The 2014 Draft Budget will be discussed at the September 2013 meeting in closed session.

12. The next meeting date has been scheduled for September 17, 2013.

13. A motion to adjourn the meeting was made by Ald. John Belanger. Seconded by Chief Domagalski. All ayes, motion approved unanimously.

Meeting Adjourned.

Respectfully submitted by:

Ann Koeller, Administrative Coordinator