

Minutes
SHEBOYGAN TRANSIT COMMISSION

Tuesday, June 19, 2012 at **5:00 p.m.**

City Hall – 3rd Floor Conference Room

Members: Todd Wolff, Chair; Lee Montemayor, Vice-Chair; Mayor Terry Van Akkeren; Ald. Joseph Heidemann; Ald. Don Hammond; Ald. David Van Akkeren; Chief Domagalski; Chad Pelishek; Jean Kittelson; Traci Robinson, (ex-officio member)

Others in Attendance: Ald. Darryl Carlson, Proxy for Ald. Don Hammond; Captain James Veese, Proxy for Chief Domagalski; Scott Navis, ATU #998; Derek Muench, Operations Supervisor; Ann Koeller, Confidential Secretary

Absent/Excused: Ald. David Van Akkeren

1. Call to order

5:00 PM

2. Pledge of Allegiance

3. Approval of the minutes from the May 22, 2012 meeting.

Commissioner Lee Montemayor motioned to approve the minutes. Mayor Terry Van Akkeren seconded the motion. All ayes, motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

None

5. Resignation of Ald. Jim Bohren

Ald. Joeseeph Heidemann motioned to send a letter of appreciation to Ald. Jim Bohren. Ald. Darryl Carlson seconded the motion. All ayes, motion approved unanimously.

6. Introduction and Welcome to Ald. Joe Heidemann

7. Transit and Parking Monthly Reports

Transit: Ridership increased 4.6% for the month of May.

Parking: No significant changes. Tracking as expected.

Mayor Terry Van Akkeren motioned to accept and file. Commissioner Jean Kittelson seconded the motion. All ayes, motion approved unanimously.

8. Additional Monthly Report Information as requested by Ald. Van Akkeren

Ald. David Van Akkeren requested further information regarding the difference between Cash fare and Day pass revenue. Year-to-date Cash fare for Shoreline Metro is down \$12,985. Day Pass revenue for the year is \$16,910. Overall the revenue for Shoreline Metro year-to-date increased \$1,579.

*Persons with disabilities who need accommodations to attend this meeting should contact
Shoreline Metro, 608 S. Commerce Street, 920.459.3285*

9. Removal of Parking Meters Lot 16

Chad Pelishek motioned to remove the parking meters from Lot #16 and keep the current 6 reserved stalls and have signage placed in the lot explaining "No Overnight Parking". Ald. Darryl Carlson seconded the motion. Seven (7) Ayes, One (1) Nay – Commissioner Lee Montemayor. Motion approved.

10. Removal of Self Pay Machine and installation of Parking Meters in Lot 17

Chad Pelishek motioned to Meter all interior parking stalls, remove the current "Self Pay Machine" on the Ontario Avenue entrance and make the outside perimeter "Reserved Parking". A section of the "Reserved Parking" area will be specific to the Grand Stay Hotel. Parking Utility Staff should consult with City Attorney Steve McLean to verify this change will meet the current parking agreement with the Grand Stay. Mayor Terry Van Akkeren seconded the motion. All ayes, motion approved unanimously.

11. The Wharf- Request Parking Lot use on June 23, July 18, and August 11-12. (2012)

Commissioner Lee Montemayor motioned to approve this request. Mayor Terry Van Akkeren seconded the motion. All ayes, motion approved unanimously.

12. Certificate of Appreciation-RCS

Shoreline Metro received a Certificate of Appreciation from RCS. RCS Staff is very happy with the Travel Training program Shoreline Metro provides for its clients.

13. Other business

A Transportation Development Plan (TDP) meeting has been scheduled for June 28th, 2012 at 4:00 PM. All Transit Commission members are encouraged to attend.

Chad Pelishek is working with his Staff on developing a new System Overview Map for Shoreline Metro. This Map should be completed soon.

Due to the success of the latest route restructuring, Shoreline Metro Staff is in the process of assessing the locations of current Bus Shelters and developing a plan to move the underutilized shelters to more active areas throughout the City.

14. Next meeting date: July 17, 2012

15. Commissioner Lee Montemayor motioned to adjourn meeting. Commissioner Jean Kittelson seconded the motion. All ayes, motion approved unanimously.

Meeting Adjourned.

Respectfully Submitted by:

Ann Koeller
Confidential Secretary