



**MINUTES  
STRATEGIC FISCAL PLANNING COMMITTEE  
JANUARY 8, 2014**

**PRESENT:** Chairperson Don Hammond, Alderperson Darryl Carlson, Alderperson Mary Lynne Donohue, Alderperson Joseph Heidemann, and Alderperson Jodi VanderWeele

**OTHER PRESENT:** David Biebel, Mayor Vandersteen, Chad Pelishek, Janet M Duellman, Michael Huck, Lt. Daryl Mangeri, Corrie Skubal, Kristen Blanchard, Dennis Ketterman, and Robert Parmenter

1. *Ald. Hammond called the meeting to order.*
2. *Pledge of Allegiance was recited by all present.*
3. *Approval of November 25, 2013 minutes.*

Motion by Ald. VanderWeele, seconded by Ald. Carlson to approve. MOTION CARRIED.

4. **RES #62-13-14**      *Resolution supporting the Green Tier Charter for Legacy Communities as set forth by the Wisconsin Department of Natural Resources (held from DOC 7.1 09-16-2013 previous meeting).*

Committee discussed the opportunities for the City as part of joining the Charter; how to implement; what the Common Council, Sustainable Sheboygan Task Force, and Department's roles will be; the Common Council needs to establish goals; and Common Council and Sustainable Sheboygan working together as a team.

Motion by Ald. Carlson, seconded by Ald. Donahue to approve. MOTION CARRIED.

5. *Interviews of Community Development Block Grant Public Service Applicants (15 minutes each):*

Chad Pelishek explained that at the time of application submittal, the City is unaware of the available funding for the year, so for planning purposes we are using an allocation of \$863,000 of which a 15% cap can be used to fund Public Service agencies or \$129,000.

Lakeshore Community Action Program (CAP)

Michael Huck was present to discuss the request. The funds will be used to provide salary and benefits for the housing coordinator with the Housing Assistance Center. Lakeshore CAP will be taking over the program from the Salvation Army and Char Neitzel-Goostree will transfer to Lakeshore CAP with the program. Lakeshore CAP's request is for \$30,000. The committee asked if they could operate the program on a lesser amount and Mr. Huck responded that they could with 1/2 or 2/3 of their request.

Salvation Army- Emergency Shelter

Corrie Skubal and Lt. Daryl Mangeri were present to discuss the request. The funds will be used to operate the Emergench Shelter. Salvation Army’s request is for \$45,000.

Habitat for Humanity

Dennis Ketterman and Robert Parmenter were present to discuss the request. The funds will be used for the Brush of Kindness program which works on exteriors of homes. By fixing up the exterior of homes they are bring a greater pride to the Sheboygan neighborhoods. Habitat for Humanity requested \$7,500.

Lakeshore Community Health Center

Kristen Blanchard was present to discuss the request. Lakeshore Community Health Center is a Medical/ Dental facility for LMI individuals. The average medical/ dental appointment is \$230.00 which the individual will pay approximately \$25.00 (depending on income). No individual will be turned away for inability to pay. The requested amount is \$5,000.00 (\$2,500 for meds and \$2,500 for transportation).

6. *Discussion and possible action on Community Development Block Grant allocations for the 2014-2015 HUD fiscal year.*

Historic Preservation Grants	\$151,400
Street Improvements	\$350,000
NRSA No 1 Officers	\$ 30,000
Partners for Community Development	\$ 22,500
Habitat for Humanity	\$ 7,500
Salvation Army –Emergency Lodge	\$ 32,707
Sheboygan County Interfaith Organization	\$ 5,000
Family Service Association	\$ 8,000
Safe Harbor	\$ 7,700
Mental Health America	\$ 2,500
Shoreline Metro	\$ 42,493
Family Connections	\$ 2,000
Tee Box Inc	\$ 3,600
Lakeshore CAP	\$ 20,000
Lakeshore Community Health Center	\$ 5,000
Program Administration	\$172,600

Motion by Ald. Carlson, seconded by Ald. Donahue to approve Sheboygan County Interfaith Organizations allocations and submit to next common council meeting. (4-0-1 abstained: Ald. VanderWeele). MOTION CARRIED.

Motion by Ald. Carlson, seconded by Ald. Heidemann to approve Family Connections allocations and submit to next common council meeting. (4-0-1 abstained: Ald. Donahue). MOTION CARRIED.

Motion by Ald. Carlson, seconded by Ald. Donahue to approve the remaining allocations and submit to next common council meeting. MOTION CARRIED.

7. *Motion to convene in closed session under the exemption contained in Sec. 19.85(1)(e) Wis. Stats. where competitive or bargaining reasons require a closed session for the purpose of deliberating regarding long-term strategy regarding city-owned property known as the Armory.*

Motion by Ald. Carlson, seconded by Ald. Heidemann to convene into closed session. MOTION CARRIED.

Motion by Ald. Donahue, seconded by Ald. Heidemann to convene into open session. MOTION CARRIED.

8. *Possible action for item discussed in closed session.*

Motion by Ald. Carlson, seconded by Ald. Donahue that a Request for Proposals be drafted by City Staff by January 31, 2014 so it can be reviewed by the Common Council at their first meeting in February 2014 and the proposals be due no later than October 31, 2014. The Strategic Fiscal Planning Committee authorizes the Purchasing Agent to accept the proposals and submit to the Committee for review and potentially interview applicants and make an recommendation back to the Common Council for final approval. MOTION CARRIED.

9. *Adjourn.*

Motion by Ald. Carlson, seconded by Ald. Donahue to adjourn at 6:37pm. MOTION CARRIED.

Janet M Duellman  
Recording Secretary