

April 25, 2013

PRESENT: Chair Marilyn Montemayor, Mary Ryan, Ed Surek, Joe Heidemann, Kevin MatiChek, Cher Pao Vang, Jim Amodeo, Laura Gumm, and Jan Pierson

EXCUSED: Mary Nowacki, Wendy Schmitz

ABSENT: Richard Manny

Meeting was called to order by Chair Marilyn Montemayor at 8:00am and opened with the Pledge of Allegiance.

Mary Ryan, the Commission new member was introduced.

A motion was made and seconded to approve the November and December minutes. Motion carried.

A motion was made and seconded to approve the January minutes amending the Property Policy. Motion carried.

A motion was made and seconded to approve the February minutes and reviewing the Building Supervision Policy. Motion carried.

A motion was made and seconded to approve the March minutes and reviewing the Table of Organization. Motion carried.

OLD BUSINESS—None

NEW BUSINESS—

- a. Building Supervision Policy
Motion made and seconded to approve the Building Supervision Policy. Motion carried.
- b. SACS Commission Ordinance Change
No action was taken
- c. Table of Organization
Change position to Part Time Activity Coordinator/Volunteer Manager. Motion made and seconded to approve the change. Motion carried.
- d. Rationale for Job Description Change
Went over the rationale for the change. No action needed to be taken.
- e. Contract with LSS
Motion made and seconded to accept the contract with LSS. Motion carried.
- f. SACS Property Policy
Motion made and seconded to approve the SACS Property Policy. Motion carried.
- g. ADRC Report-No report given

h. Supervisor's Report

Motion was made and seconded to approve the Supervisor's report. Motion carried

i. Friends Report-No report given

Jim Amodeo wants an agenda item regarding having the Senior Activity Center open on Fridays. He would like Wendy to put together a proposal.

Reminded of the Friends Annual Meeting on Wednesday, May 22, 2013 starting at 5:30pm at the Senior Activity Center.

The Senior Activity Center Commission meeting will be Thursday, June 20, 2013 at 8:00am.

There being no further business, a motion was made and seconded to adjourn the meeting at 8:17am. Motion carried.

Respectfully submitted,

Jan Pierson
Secretary