

MINUTES
#11-11-12
January 9, 2012
Salaries and Grievances Committee
2nd Floor Conference Room

DATE: Monday, January 9, 2012

TIME: **4:30 pm**

PLACE: City Hall
SECOND Floor Conference Room

Members: Alderpersons, Chair Cory Roeseler; Vice Chairman Scott Versey;
Jean Kittelson, Jeremy Dekker, Kevin Sampson

Ex-officio Member: Sandy Rohrick, Manager of Human Resources

Excused:

Others in Attendance: James Amodeo, Jeff Hermann, Chad Pelishek, Ald. Bohren,
Ald. Carlson, Marge Mattern, Sheboygan Press

OPEN:

1. Call meeting to order.

Ald. Roeseler called the meeting to order at 4:30 pm.

2. Pledge of Allegiance.

The Pledge was recited.

3. Approval of the December 12, 2011 Minutes.

Motion by Ald. Versey, Second by Ald. Sampson to approve the minutes,
Ayes: 5, Nays: 0.

4. Discussion and possible action on the non-rep salary increases for January and July, 2012.

This was approved by Council and is in the budget.

Motion by Ald. Dekker, Second by Ald. Kittelson to approve the non-rep salary increases for January and July. Ayes: 4, Nays: 1 - Versey.

5. Discussion and possible action regarding the Vacant Position Approval Form for the Department of Planning and Development and the job description for the Neighborhood Development Specialist.

Chad mentioned that this is a new position and would be funded 100% with the block grant funding and would allow City Development to eliminate most outside work hires and complete them in house to minimize the need to contract with consultants.

Motion by Ald. Versey, Second by Ald. Kittelson, approve the Vacant Position Approval Form and the job description for the Neighborhood/Development Specialist. Ayes: 5, Nays: 0.

MATTERS REFERRED:

6. G.O. 39-11-12
Council Doc. 14-41 An Ordinance re-establishing the salary schedule for the office of Mayor.

Ald. Versey mentioned that a full time Mayor would be the best for the City.
Motion by Ald. Sampson, Second by Ald. Versey to file. Ayes: 3, Abstentions: 2 - Kittelson & Dekker. Motion passes
7. G.O. 40-11-12
Council Doc. 14-42 An Ordinance re-establishing the salary schedule for the office of Mayor.

Discussion was held
Motion by Ald. Versey to set the salary at \$60,000 with CPI increases for the next 3 years.

After further discussion, Ald. Versey amended his motion to start the salary at \$60,000 for the 1st year with a 2.5% increase per year for the next 3 years, Second by Ald. Sampson. Ayes: 3, Abstentions: 2 - Kittelson & Dekker.
Motion to recommend passing a substitute ordinance to reflect the changes.
8. Res. 122-11-12
Council Doc. 18-24 A Resolution authorizing the City of Sheboygan to extend the current hiring freeze until December 31, 2013.

Motion by Ald. Versey, Second by Ald. Sampson to pass the Resolution. Ayes: 3, Nays: 2 – Dekker and Roeseler. Motion passes.

CLOSED SESSION:

A motion was made to convene in closed session for the item below under the exemption provided in Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion to go into closed session by Ald. Versey, Second by Ald. Kittelson, Ayes: 5 Nays: 0.

9. Discussion and possible action on the future salary proposal for the Chief Administrative Officer.
10. Discussion and possible action on the salaries for the recent promotions in the Fire Department.

Motion to reconvene in open session by Ald. Kittelson, Second by Ald. Versey, Ayes: 5, Nays: 0.

OPEN:

HUMAN RESOURCE MANAGER'S COMMENTS

Sandy mentioned that the City is currently advertising to fill the vacant positions of a Certified Truck Mechanic and a Superintendent of Streets. Due to the residency requirement it may be hard to fill these positions. Ald. Kittelson suggested looking into this at the next meeting; we may need to waive the residency requirement.

11. Set date and time of next Committee meeting.

January 23, 2012, 4:30 pm

12. Adjourn.

Motion to adjourn by Ald. Sampson, Second by Ald. Dekker, Ayes: 5, Nays: 0.

Persons with disabilities who need accommodations to attend the meeting should contact the Human Resources Department at the following address as soon as possible: City Hall, Room 204, 828 Center Avenue, Sheboygan, WI. PH: 920/459-3373.