

MINUTES
#12-13-14
Monday, March 10, 2014
4:30 PM
SALARIES AND GRIEVANCES COMMITTEE
2nd FLOOR CONFERENCE ROOM - CITY HALL

Members: Alderpersons, Chair Mary Lynne Donohue, Vice Chairman Jim Bohren, Jodi Vander Weele, Ty Dassler

Ex-officio Member: Sandy Rohrick, Director of Human Resources & Labor Relations

Excused: Alderperson Don Hammond

Others in Attendance: Jim Amodeo, Sue Richards, Steve McLean, Fire Chief Romas, Alderperson Mark Hermann

OPEN:

1. Call meeting to order.

Ald. Donohue called the meeting to order at approximately 4:31 p.m.

2. Pledge of Allegiance.

The pledge was recited.

3. Approval of the February 10, 2014 minutes.

Motion to approve the minutes by Ald. Bohren, Second by Ald. Vander Weele minutes, All Ayes, Motion Passes.

4. Discussion and recommendation on the updated job description for the Fire Department; Shift Commander to Battalion Chief.

Discussion was held on the recommendation to modify the Fire Department TO. This revision to the TO will remove the 3 Shift Commanders and add 3 Battalion Chiefs, the job duties (job description) and pay grade remain the same; only the title is changed.

Motion to approve the changes to the TO with the updated job description and send to Council by Ald. Bohren, second by Ald. Vander Weele. All Ayes – Motion Passes.

5. Discussion and recommendation on re-establishing the salary schedule for the upcoming 4 year terms for certain designated elected officials; City Attorney, City Clerk and Municipal Court judge.

No action was taken at this time. Discussion took place regarding the City Attorney's position. Attorney McLean indicated that he is not likely to run for attorney in 2015. Discussion revolved around a replacement strategy. If a new attorney was elected, it would be difficult to know exactly how much experience that person would have and if the current salary is appropriate, either too high or too low. Other thoughts revolved around the consideration of making the position an at-will position. If that was the case, a charter ordinance would need to be made. Outsourcing was also discussed.

Committee decided to request additional salary comparison information from HR Director Rohrick and reconvene on the issue at the next meeting, to take place in 2 weeks.

Committee noticed what appears to be a typing error in the Part-time Municipal Court Judge position ordinance, whereas the intent and actual experience of this position is part-time in nature, Section 1. Of Gen. Ord. 2-10-11 specifically removed the "full-time" language. That language was not removed from Section 2, 3 and 4 of the same document. HR Director Rohrick is requested to clean the language up for the next meeting.

6. Set date and time of next Committee meeting.

Monday, March 24, **4:30** p.m.

Adjourn.

Persons with disabilities who need accommodations to attend the meeting should contact the Human Resources Department at the following address as soon as possible: City Hall, Room 204, 828 Center Avenue, Sheboygan, WI. PH: 920/459-3373.