

**MINUTES**  
**#01-12-13**  
**Monday, April 30, 2012**  
**SALARIES AND GRIEVANCES COMMITTEE**  
**LOWER LEVEL CONFERENCE ROOM - CITY HALL**

**DATE:** Monday, April 30, 2012  
**TIME:** 4:30 pm  
**PLACE:** City Hall  
Lower Level Conference Room

**Members:** Alderpersons, Chair Cory Roeseler; Vice Chairman Julie Kath;  
Jodi VanDer Weele; David Van Akkeren; Mary Lynne Donohue

**Ex-officio Member:** Sandy Rohrick Human Resources Manager

**Excused:**

**Others in Attendance:** Jim Amodeo, Bob Wallace, Chad Pelishek, Jeff Hermann, Marge Mattern,  
Sheboygan Press

**OPEN:**

1. Call meeting to order.

Ald. Roeseler called the meeting to order at 4:30 pm.

2. Pledge of Allegiance.

The Pledge was recited.

3. Discussion and possible action regarding hiring a schedule X temporary employee for the Building Inspection Division/Department of Planning & Development; Vacant Position Approval Form for the Building Inspection Division/Department of Planning & Development and lift the hiring freeze.

Chad stated that with one front desk person in the building inspection division, this would allow for backup and alleviate having inspectors take care of the counter when the secretary is on vacation or out sick. Ald. Van Akkeren asked where the money would be coming from. Chad

stated that based on the issuing of housing citations and clearwater inspection citations this position can be funded.

Motion by Ald. Kath, Second by Ald. Van Akkeren to approve a resolution to lift the hiring freeze and the Vacant Position Approval Form. Ayes: 5, Nays: 0.

4. Discussion and possible action regarding hiring a Community Service Officer in the Police Department; Vacant Position Approval Form for the Police Department and lift the hiring freeze.

Captain Wallace stated that this is an internal position, it's in the budget, and included on the TO.

Motion by Ald. Van Akkeren, Second by Ald. Kath to approve a resolution to lift the hiring freeze and the Vacant Position Approval Form. Ayes: 5, Nays: 0. Motion passes

5. Discussion and possible action regarding establishing the negotiation team and scheduling times for future negotiations with Local 5011.

Sandy mentioned that she received a request from the Wisconsin Federation of Nurses & Health Professionals to open up negotiations.

Jim stated that there was a resolution that was passed setting up a Collective Bargaining Committee, which included the Chairperson or President of the Council, Chairperson of the Finance Committee, Chairperson of Salaries and Grievances, the Chief Administrative Officer and the HR Director. He stated that there should be 5 members on the committee and not sure how long the term lasted or if there were time restraints.

Ald. Roeseler suggested to Table #5 to see what trumps what, and if it is something that needs to go through Salaries and Grievances. Motion to hold by Ald. Van Akkeren, Second by Ald. Kath. Ayes: 5, Nays: 0. Motion passes

6. Discussion and possible action on positions reviewed related to their exempt status.

Sandy stated that there are a few positions which are questionable as to whether they should be exempt or non exempt, and some are just misclassified. There is a test that the Department of Labor provides on how to evaluate the positions which we are currently using. The positions are currently being reviewed and just asking the committee if we need approval from the committee or if the positions can be changed from exempt to non exempt.

Motion by Ald. Van Akkeren to put an ordinance together and come back to the committee stating which positions are exempt or non exempt, Second by Ald. Kath, Ayes: 5, Nays: 0. Motion passes.

## **Matters Referred**

7. G.O. 89-11-12      An Ordinance amending Section 1 of Gen. Ord. No. 62-10-11 so as to  
Council Doc. 7.4      change the annual rate of the Mayor's salary effective for the period  
of the first payday of May 2012 through April 2013 to read \$50,000.

This is a voluntary recommendation by the Mayor. Due to the time restraints the ordinance should be effective the first pay period in June.

A Motion was made by Ald. Van Akkeren to have the salary read \$50,000 effective the first pay period in June 2012 thru the end of the term, April 2013, Second by Ald. Roeseler, Ayes: 4, Abstention: 1 (Van Akkeren) Motion passes.

6. Set date and time of next Committee meeting.

Monday, May 14, 2012, 4:30 pm, Lower Level Conference Room

7. Adjourn.

Motion to adjourn by Ald. Van Akkeren, Second by Ald. Kath, Motion passes.

*Persons with disabilities who need accommodations to attend the meeting should contact the Human Resources Department at the following address as soon as possible: City Hall, Room 204, 828 Center Avenue, Sheboygan, WI. PH: 920/459-3373.*