

MINUTES
#01-13-14
Monday, January 13, 2014
SALARIES AND GRIEVANCES COMMITTEE
2nd FLOOR CONFERENCE ROOM - CITY HALL

Members: Alderpersons: Chair Mary Lynne Donohue, Ty Dassler, Don Hammond, Jodi Vander Weele

Ex-officio Member: Sandy Rohrick, Director of Human Resources & Labor Relations

Excused: Vice Chairman Jim Bohren

Others in Attendance: Jim Amodeo, Mayor Vandersteen, Ald. Versey, Steve McLean, Jeff Hermann

OPEN:

- 1. Call meeting to order.

Ald. Donohue called the meeting to order at 4:30 p.m.

- 2. Pledge of Allegiance.

The Pledge was recited.

- 3. Approval of the December 9, 2013 minutes.

Motion to approve the minutes by Ald. Vander Weele, second by Ald. Dassler. All Ayes – Motion Passes.

Matters Referred

- 4. Council Doc. 6.1 An ordinance amending Section 29-75 of the 1976 Sheboygan Municipal
 G. O. 47-13-14 code so as to add/change/delete various positions of the Table of
 Organization.

The proposed changes to Pay Grades are as follows:

<u>EMPLOYEE</u>	<u>CURRENT</u>	<u>CHANGE TO</u>
	<u>PAY GRADE</u>	
Director of Development & Planning	15D	13
Community/Development Specialist	5	6
Neighborhood/Development Specialist	6D	7
Deputy City Clerk	6G	5
Director of Public Works	15C	14
Wastewater – Superintendent	12A	10
Fire Chief	14B	15
Police Chief	14B	15

Sandy explained that with the consolidation of several different groups within the City of Sheboygan, salary grades were combined and adjustments to the salary grade were required. These changes in salary grades did not directly affect employee's pay but rather placed them in an appropriate range. Accordingly, new labor grades were identified last year. These positions were the final clean-up in that process.

Motion to approve pay grades by Ald. Hammond, second by Ald. Vander Weele. All Ayes – Motion Passes.

Job Description for Fire Chief was discussed. There has been confusion over the past three years on this job description. From reviewing the minutes of the December 19, 2011 Council meeting, Chairman Donohue stated that the job description the committee is viewing at this meeting today was approved by the Council on a 14-1 vote and she does not believe there were any amendments or changes.

A motion was made by Ald. Vander Weele, second by Ald. Hammond to amend the job description under Licensure, Certifications, Education, and Experience by deleting "or experience equivalent to a college degree" and returning the job description as identified and approved by Council on December 19, 2011. All Ayes – Motion Passes.

Closed Session

A motion was made by Ald. Hammond to convene in closed session under the exemption provided in Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Second by Ald. Vander Weele. All Ayes – Motion Passes.

Motion by Ald. Vander Weele, second by Ald. Dassler to reconvene in Open Session. All Ayes – Motion Passes.

Open Session

5. Possible action on items discussed in closed session.
6. Set date and time of next Committee meeting.

February 10, 2014 @ 4:30 p.m.

Adjourn.

Ald. Vander Weele moved to adjourn, second by Ald. Hammond. Meeting adjourned at 5:40 p.m.