

AGENDA

#13-11-12

February 13, 2012

Salaries and Grievances Committee

2nd Floor Conference Room

DATE: Monday, February 13, 2012

TIME: **4:30 pm**

PLACE: City Hall
SECOND Floor Conference Room

Members: Alderpersons, Chair Cory Roeseler; Vice Chairman Scott Versey;
Jean Kittelson, Jeremy Dekker, Kevin Sampson

Ex-officio Member: Sandy Rohrick, Manager of Human Resources

Excused:

Others in Attendance:

OPEN:

1. Call meeting to order.
2. Pledge of Allegiance.
3. Approval of the January 23, 2012 Minutes.
4. Discussion and possible action regarding hiring temporary help for the City Clerks Office; Vacant Position Approval Form and lift the hiring freeze for the temporary help.
5. Discussion and possible action regarding the Table of Organization for the Department of Public Works and job descriptions:
 - Equipment Service Supervisor
 - Lead Plant Operator
6. Discussion and possible action regarding hiring for the Department of Public Works; Vacant Position Approval Forms for the Department of Public Works and Waste Water Treatment Plant and to lift the hiring freeze for:
 - Wastewater Electro Mechanical Technician
 - Wastewater Maintenance Supervisor
 - Lead Plant Operator
 - Maintenance Mechanic
 - Laborer II

MATTERS REFERRED:

- | | | |
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| 7. | R.C. 294-11-12
Council Doc. 20-28 | Attached Substitute G.O. 40-11-12 re-establishing the salary schedule for the office of Mayor (full-time). |
| 8. | G.O. 65-11-12
Council Doc. 10.3 | An Ordinance repealing Sections 82-125 and 82-126 of the Municipal Code relating to personnel regulations. |

CLOSED SESSION:

A motion will be made to convene in closed session for the item below under the exemption provided in Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

9. Discussion on the salaries for the recent promotions in the Department of Public Works.
10. Discussion on a compression issue for a non-rep employee.
11. Staffing needs in the Human Resources Department.

OPEN:

Possible action on items #9 and #10 that was discussed in closed session.

12. Set date and time of next Committee meeting.

February 27, 2012

13. Adjourn.

Persons with disabilities who need accommodations to attend the meeting should contact the Human Resources Department at the following address as soon as possible: City Hall, Room 204, 828 Center Avenue, Sheboygan, WI. PH: 920/459-3373.