

MINUTES (DRAFT)
MEAD PUBLIC LIBRARY BOARD
SPECIAL MEETING
Sunday, March 17, 2013

The special meeting of the Mead Public Library (MPL) Board was held on Sunday, March 17, 2013 in the Library Board Room. Present Board Members: Ms. Quinn, presiding; Ald. Carlson, Mrs. Johnson, Mr. Nelson, Mrs. Norman, Mr. Sampson, Mrs. Segalle, Ms. Wortche and Mr. Zylman. Unable to attend; Mr. Stauber Soik. Present Staff Member: Mr. Zehfus.

1. The meeting was called to order at 1:00 p.m. by Quinn.
2. Quinn led the Board in the Pledge of Allegiance.
3. Quinn updated the Board on the new Library Director search. She described today's phone interview procedures and passed out search documentation. A list of possible April meeting dates was distributed. When candidates come to Sheboygan the tentative schedule will be on Friday to hold a library and staff tour in the morning, tour the city and meet with member of the Friends and Foundation that afternoon. Saturday would be the critical day of interviews with all the candidates. Ideally all Board members should be present for the interviews. Currently there are sixteen interview questions from which Board members should prioritize the most important eight questions and then get their selections to Quinn. These two items need to be turned in Thursday. A rating grid for use by the Board members was also distributed.
4. Quinn asked for a motion to convene in closed session under the exemption provided in Sec. 19.85(1) (c) Wis. Stats., for the purpose of considering employment of the Library Director position over which the Library Board has jurisdiction and exercises responsibility. **Motion** made by Nelson and **seconded** by Sampson.
5. A **roll call vote** was held on the above motion. All present voting- yes.
6. Closed session.
7. Segalle **moved** to reconvene in open session. **Seconded** by Carlson. The motion **passed**.
8. No action was taken on the items presented during Closed Session.
9. Quinn reviewed the next steps to be taken in the library Director search process.
9. At 3:11 p.m. Segalle **moved** to adjourn. **Seconded** by Sampson. The motion **passed**.