

Agenda
MEETING OF THE
MEAD PUBLIC LIBRARY
BOARD OF TRUSTEES
July 28, 2011
3:45 p.m.
Rocca Meeting Room

- I. CALL TO ORDER AND DETERMINATION OF QUORUM – Maeve Quinn.
- II. PLEDGE OF ALLEGIANCE.
- III. PUBLIC COMMENT [Limited to five persons @ five minutes per person]. (Please sign in prior to meeting)
- IV. APPROVAL OF MINUTES – Meeting of June 23, 2011. (Attached)
- V. CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REFERRALS.
- VI. MAINTENANCE OF EFFORT (MoE) FUNDING REQUIREMENT STATUS:
 - A. Elimination of MoE funding requirement included in budget bill signed by Governor Walker.
- VII. COMMITTEE REPORTS:
 - A. Finance Committee – Henry Nelson, Chair:
 1. Report of the meeting of June 28.
 2. Review and possible action on the proposed Mead Public Library budget submission for 2012. (Agenda packet item #7-A-2)
 3. Review and possible action on amendments to the 2011 Everhard-Forrer (850) budget based on actions previously approved by the Library Board. (Agenda packet item #7-A-3)
 4. Recommend topics for discussion at the August 22 joint meeting with the Common Council Finance Committee.
 5. Review and possible action on alternative method(s) of managing gifts to the Library. (Agenda packet item #7-A-5: See 43.58 (7))

B. Financial Report:

1. Review and approve payment of current expenditures, including payroll and recurring expenditures – Henry Nelson/designee. (Vouchers with invoices and payroll reports available at meeting)
2. Receive monthly 2011 budget status report to date. (Available at meeting)
3. Approve line item transfers, budget amendments.
4. Report of gifts received.

VIII. CONFIRM DATE OF 2011/12 JOINT MEETING WITH COMMON COUNCIL FINANCE COMMITTEE – AUGUST 22 AT 5:30 PM.

IX. REVIEW AND POSSIBLE ACTION ON THE CHARGE TO THE AD HOC SECURITY COMMITTEE. (Agenda packet item #9)

X. APPOINTMENTS BY THE PRESIDENT TO THE AD HOC SECURITY COMMITTEE.

XI. DIRECTOR'S REPORT:

- A. Status: Homework Help center project, including report of online tutoring service selection by Youth Services Manager Karin Menzer.
- B. Review of Library Board documents regarding group film programs as a service of Mead Public Library. (Agenda packet items #11-B: Library mission, roles, and other relevant policy section)
- C. Recent re-shelving backlog (week of July 11).

XII. LIAISON REPORTS:

- A. Eastern Shores Library System (ESLS) – Henry Nelson.
- B. Mead Public Library Foundation – Maeve Quinn.
- C. Friends of Mead Public Library – Sharon Winkle.

XIII. ADJOURNMENT.