

Agenda
MEETING OF THE
MEAD PUBLIC LIBRARY
BOARD OF TRUSTEES
September 22, 2011
3:45 p.m.
Rocca Meeting Room

- I. CALL TO ORDER AND DETERMINATION OF QUORUM – Maeve Quinn.
- II. PLEDGE OF ALLEGIANCE.
- III. PUBLIC COMMENT [Limited to five persons @ five minutes per person]. (Please sign in prior to meeting)
- IV. APPROVAL OF MINUTES – Meetings of August 22 and August 25. (Attached)
- V. CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REFERRALS.
- VI. COMMITTEE REPORTS:
 - A. Finance Committee – Henry Nelson, Chair:
 - 1. Report of September 13 meeting – Maeve Quinn, Acting Chair.
 - 2. Review and possible action on expenditure of Future Capital reserve funds for equipment purchases:
 - Compact Music CD display/storage
 - Office chairs
 - 3. Review and possible action on alternative personal services expenditures for inclusion in the 2012 proposed budget based on applying fund equity forward.
 - 4. Report of September 22 meeting.
 - 5. Review and possible action on 2012 budget development concepts. (Attached as Agenda packet item #6-A-5)
 - 6. Review and possible action on revised budget for 2012. (Draft to follow, as needed)
 - 7. Review and possible action on alternative method(s) of managing gifts to the Library.

B. Financial Report:

1. Review and approve payment of current expenditures, including payroll and recurring expenditures – Henry Nelson/designee. (Vouchers with invoices and payroll reports available at meeting)
2. Receive monthly 2011 budget status report to date. (Available at meeting)
3. Approve line item transfers, budget amendments.
4. Report of gifts received.

VII. DIRECTOR'S REPORT:

- A. Review and possible action on recognition of Friends of Mead Public Library during National Friends of Libraries Week, Oct. 16 - 22.

VIII. LIAISON REPORTS:

- A. Eastern Shores Library System (ESLS) – Henry Nelson.
- B. Mead Public Library Foundation – Maeve Quinn.
- C. Friends of Mead Public Library – Sharon Winkle.

IX. ADJOURNMENT.