AGENDA
Mead Public Library Board
Thursday, July 25, 2013
Rocca Meeting Room – 3:45 PM

1. Call to order and determination of quorum – Maeve Quinn, President

2. Pledge of Allegiance

3. Public Comment [5 people at 5 minutes each]
   (Please sign in prior to meeting.)

4. Approval of Minutes - Meetings of June 20 (attached)

5. Correspondence, Announcements, and Common Council Referrals

6. Committee Reports
   A. Finance Committee – Dirk Zylman, Chair
      1. Report of 7/25 meeting

   B. Financial Report
      1. Review and approve payment of current expenditures, including payroll and recurring expenditures – (Vouchers with invoices and payroll reports available at meeting)
      2. Receive monthly 2013 budget status report to date (Available at meeting)
      3. Approve line item transfers, budget amendments
      4. Report of gifts received

   C. Review 6/24 joint meeting with Common Council Finance Committee

7. Director's Report
   A. Update of 2014 budget preparations
   B. Update on review of Table of Organization
   C. Library preparation for Affordable Care Act exchange signup beginning on Oct. 1
   D. Update on Munis Timecard System migration
   E. Update on creation of email accounts for all library staff
   F. Information on Chalk it Up! Program on August 17th
   G. Information regarding website software update
   H. Information regarding wireless controller

8. Review and possible action regarding one-year subscription to Collection HQ statistical software package

9. Liaison Reports
   A. Eastern Shores Library System - Henry Nelson
   B. Mead Public Library Foundation - Maeve Quinn

C. Friends of Mead Public Library – Garrett Erickson

10. Review and possible action on Early Literacy Mini-Grants in the amount of $250

11. Adjournment

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Information items:

May Statistics
June Statistics
Semi-Annual Statistics

To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Garrett Erickson (ext. 3414) or Pat Mueller (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Garrett Erickson (459-3400 ext. 3414) or Pat Mueller (459-3400 ext. 3411) at least 3 weekdays in advance.