

Mead Public Library Board
Thursday, May 22, 2014
Rocca Meeting Room– 3:45 PM

1. Call to order and determination of quorum – Maeve Quinn, President
2. Pledge of Allegiance
3. Public Comment [5 people at 5 minutes each]
(Please sign in prior to meeting)
4. Approval of Minutes - Meeting of April 24 (attached)
5. Correspondence, Announcements, and Common Council Referrals
6. Adopt Resolution in honor of the service of Kevin Sampson as a Mead Public Library Trustee (copies available at meeting)
7. Committee Reports
 - A. Finance Committee – Dirk Zylman, Chair
 1. Report of 5/22/14 meeting
 - B. Financial Report
 1. Review and approve payment of expenditures, including payroll
 2. Receive monthly 2014 budget status report to date (available at meeting)
 3. Report of gifts received
 - C. Human Resources Report – Henry Nelson, Chair
 1. Report of 5/13/14 meeting
8. Director's Report
 - A. Statistics
 - B. Update to meeting room reservations
 - C. Joint County Planning Meetings
 - D. Next month's policy updates: Internet policy (update), Sale/disposal of used equipment policy (new)
9. Discussion and possible action to approve updated job descriptions (attached)
10. Discussion and possible action to approve changes to 2015 Table of Organization (attached)
11. Discussion and possible action to approve proposed 2015 Budget (attached)
12. Discussion and possible action to approve new Collection Development policy (attached)

13. Discussion and possible action for writing specific agreements for individual gifts being turned over to the Library Foundation for investment and initial amount of funds transfer from the Local Government Investment Pool/Department of Administration to the Mead Public Library Foundation
14. Liaison Reports
 - A. Eastern Shores Library System - Henry Nelson
 - B. Mead Public Library Foundation – Kathie Norman
 - C. Friends of Mead Public Library – Garrett Erickson
15. Nominations from the floor and election of Officers for 2014 - 2015 (closed ballot permitted)
 - President
 - Vice President
16. Remarks from outgoing and incoming officers
17. Adopt Schedule of Meetings for 2014 - 2015 (attached)
18. Appoint Finance Officer for 2014 – 2015 – President
19. Confirm/propose one but no more than two Trustees for continued service/election as directors of the Mead Public Library Foundation – President
20. Confirm/propose Trustee to serve on/for appointment to the ESLS Board - President
21. Appoint Standing Committee chairs and members as set forth in the Bylaws - President
22. Next meeting: June 26th
23. Adjournment

Information items:

March and April Statistics

To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Garrett Erickson (ext. 3414) or Pat Mueller (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Garrett Erickson (459-3400 ext. 3414) or Pat Mueller (459-3400 ext. 3411) at least 3 weekdays in advance.