



**Thursday, November 20, 2014**  
**MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM**

**Mead Public Library Board of Trustees**  
**Thursday, November 20, 2014**  
**The Loft Meeting Room - 3rd floor - 3:45 p.m.**

NOV 18 '14 AM 8:11

**1. OPENING OF MEETING**

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- 1.1 Call to Order and determination of quorum - Maeve Quinn, President
- 1.2 Pledge of Allegiance
- 1.3 Public Comments [5 People at 5 minutes each] (Please sign in prior to meeting)
- 1.4 Approval of Minutes
- 1.5 Correspondence, Announcements, and Common Council Reports

**2. Committee Reports**

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- 2.1 Finance Committee - Dirk Zylman, Chair
- 2.2 Finance Report
- 2.3 Bylaws - Kathie Norman, Chair
- 2.4 Human Resources - Henry Nelson, Chair

**3. Items for Discussion and Possible Action**

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- 3.1 Appoint Henry Nelson to Bylaws Committee - President
- 3.2 Discussion and possible action on approving administrative orientation document concept
- 3.3 Discussion and possible action on updating gift policy
- 3.4 Discussion and possible action to approve changes to health care benefits
- 3.5 Discussion and possible action to schedule annual performance appraisals during the first quarter of each year rather than by anniversary date
- 3.6 Discussion and possible action on library staff parking options

**4. Director's Report**

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- 4.1 Kohler Foundation Grants (Art4Fun, Make it @ Mead)
- 4.2 Packers Foundation Grant (Digital Media Lab)
- 4.3 Wisconsin Library Association (WLA) Conference Report

4.4 Monthly statistics

**5. LIAISON REPORTS**

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5.1 Eastern Shores Library System – Henry Nelson

5.2 Mead Public Library Foundation – Kathie Norman

5.3 Friends of Mead Public Library – Pat Mueller

**6. UPCOMING MEETINGS**

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6.1 Library Finance Committee (12/18/14 @ 2:45)

6.2 Full Library Board Meeting (12/18/14 @ 3:45)

**7. Information Items**

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7.1 October Statistics

**8. ADJOURN**

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8.1 Motion to adjourn

**In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:**

**City Hall 1st floor  
Mead Public Library  
City's website**