

MINUTES
MARINA AND HARBOR COMMITTEE

Marina and Harbor Committee, Wednesday, November 2, 2011 at 4:00 P.M. in the Third Floor conference room, City Hall, 828 Center Avenue. Chairperson Mike Froh presided.

Present: Mike Froh, Ald. Dave Van Akkeren, Ald. Kevin Sampson, Val Schultz, Susan Lessard and Robert Sizemore

Excused: Tom Holtan, Mike Langan and John Rohde

Staff present: Steve McLean, Bernie Rammer, Chad Pelishek and Nancy Buss

Others present: Chris Marx and Cynthia Razo

Chairperson Froh called the meeting to order and the Pledge of Allegiance was recited.

Public comment.

None

Approval of minutes of October 5, 2011 meeting.

Val Schultz moved, Ald. Sampson seconded to approve the minutes of the October 5, 2011 meeting. The motion passed unanimously.

Balance Sheet from Operations dated September 30, 2011, as submitted by Skipper Marine.

The balance sheet will be submitted to the Common Council and will be referred to the Committee.

R. O. No. 217-11-12 submitting the Harbor Centre Marina Balance Sheet from Operations dated August 31, 2011, as submitted by Skipper Marine.

Following discussion, Val Schultz moved, Susan Lessard seconded to accept and file. The motion passed unanimously.

Update on status of Marina building project.

Bernie Rammer distributed the bid tabulation for the gutter project and Butzen Construction was the low bidder in the amount of \$15,656. The bid includes a custom gutter for the east windows on the second floor. Mr. Rammer indicated he will submit the documents to the Council and Finance Committee.

Following review, Susan Lessard moved, Rob Sizemore seconded to recommend approval of the low bid submitted by Butzen Construction. The motion passed unanimously.

Mr. Rammer then discussed with the Committee the installation of an ice retention system on the roof of the marina building. Butzen Construction submitted an estimate of approximately \$6,000 to install the system. Mr. Rammer indicated he gave all contractors who attended the pre-bid meeting the opportunity to give an estimate for the ice retention system and Butzen was the only one that submitted an estimate.

The Committee discussed the installation of the ice retention system and agreed it was important to protect the new gutters. This item could be paid for out of the maintenance budget. There is a process in place in the Marina Agreement to expend funds to perform maintenance items.

Following discussion, Dave Van Akkeren moved, Susan Lessard seconded to recommend approval of the ice retention system and authorize Skipper Buds to work with Butzen in accordance with the Marina Agreement. The motion passed unanimously.

Discussion regarding request by Angler's Avenue to place signage on city facilities.

The Committee was updated on the background of this request to place a sign on the dock in front of Angler's Avenue's building. Angler's Avenue was asked to submit a proposed sign design to the Dept. of City Development for review. The proposal was never submitted. Therefore, there is no formal request at this time.

The Committee discussed the pros and cons of putting signage advertising local businesses on city facilities.

Skipper Marine report.

Chris Marx submitted the report for the Committee's review. There is an increase in the number of boats in winter storage due to the river dredging project.

The annual boater's survey will be going out soon.

Next meeting date and time.

The next meeting will be held on Wednesday, December 7, 2011 at 4:00 P.M.

Being no further business, Kevin Sampson moved, Dave Van Akkeren seconded to adjourn at 4:35 P.M.

Carol Rudie
Recording Secretary