

MINUTES

SHEBOYGAN COMMON COUNCIL
COMMITTEE OF THE WHOLE
WEDNESDAY, FEBRUARY 1ST, AT 6:30 P.M.

FEB 7 '12 AM 10:17

The meeting was called to order by Committee of The Whole Chairman Bohren at 6:30 p.m.

Aldermen Present: Bohren, Carlson, Dekker, Hammen, Hammond, Heidemann,
Kath, Roeseler, Sampson, VanderWeele.
Aldermen Excused: Boeldt, Kittelson, Van Akkeren, Versey
Aldermen Unexcused: Matichek

Pledge of Allegiance was recited.

On Motion by Alderman Dekker and second by Alderman Hammond to approve the minutes of 12/14/2011. All ayes. Motion carried.

Chairman Bohren recognized Sheriff Todd Priebe, Sheriff Inspector Bill Bruckbauer and County Supervisor Thomas Epping who were also present.

A presentation of changes in communication with City of Sheboygan officials and navigating the City of Sheboygan Website. Presented by Chad Pelishek, City of Sheboygan Development Manager and David Augustin, City of Sheboygan IT Manager.

Chad walked us through the new City of Sheboygan's Website and new website address: <http://www.cityofsheboygan.info>. To save on the hosting fee, the header on the top of the homepage is shared with The Sheboygan County Chamber and Sheboygan County Tourism. The Calendar in the top panel is set up to include all City events not just meetings. Requests can be made through Clerk's Office. Request Info, also on the top panel: All City Department Communication with Dept. Heads, Reporting Violations and General City Inquires. All of these requests are assigned to the appropriate department and tracked until completed. Alderpersons are asked to start using this system for reporting issues and recommend constituents to use as well. Report Violations for: Building Codes, Tall Grass/Snow Removal, Abandoned Vehicles/ Garbage/Graffiti/Dog Feces. Right hand column is the Twitter News Feed: Twitter feed of City news releases and informational posts. Upper Tab is the updated information on all Departments: includes on-line forms for digital submissions and printing. The Vacant Building Registration is under Building Inspections. Also on the upper tab is One stop shop for all information related to opening/operating a business in Sheboygan. Includes City's Zoning Map now on-line. Includes information on Incentives, Approval processes, etc. Access to available property on South Pier, in the Sheboygan Business Center and soon to be Willow Creek Business Center. Residents Resources for the Citizens of Sheboygan. Includes: Employment, Housing Opportunities, Report Violations, Voter information, Neighborhood Officer, etc.

Lee Montemayor questioned the concerns of not having anonymity. Chief Domagalski replied that operating with anonymity doesn't work very well. Dave Augustin explained that this is one process instead of 10 departments and then walked us through the streamlined demo process.

A presentation on "BoardDocs" (online Council document system) and the electronic voting system. Presented by David Augustin, City of Sheboygan IT Manager and Susan Richards, City Clerk. The Website is <http://www.boarddocs.com/wi/coswi/Board.nsf/Public> or there is a link on the City of Sheboygan Website. When documents are given to Sue, she will prepare online. It will still take the same amount of time, however, no paper used and full transparency. You are able to print a simple agenda or detailed agenda. All documents can be viewed online for free. No need for constituents to pay for copies in the clerk's office. Again, total transparency and easy to use. The council will now use an electronic voting system using clickers. How the council votes will also show up on board docs, electronically. We will know more as time goes on.

A presentation of the combine Dispatching Services Technology Analysis of 1/14/2012. Presented by David Augustin, City of Sheboygan IT Manager. David presented the Current Environment of The City of Sheboygan Dispatch Chart. Minimum Recommended Changes to include: Upgrade communication links to 1Gig fiber (min), Dispatch PCs be placed on either City or County network, Allow network communication in firewall, Build trusts between windows networks, Closer County/City IT Relationship. David presented a Proposed Environment Longer Term Chart with Fiber Considerations to include: Upgrade is a long term big picture investment, Allow for combining of communication systems, Allow for disaster recovery with Spillman, Increase performance of other agencies, Investment to leverage other applications between sites. Things to Consider: Disaster Recovery, Dispatch should be on same site as server, Data replication between Spillman servers, Common network, Set stage for other shared services activities, Gains in productivity and Gains in service.

A presentation on the Combined 911 Dispatch Proposal between Sheboygan County and the City of Sheboygan, as presented to the City/County Shared Services Committee on 1/12/2012. Presented by City of Sheboygan Chief of Police, Christopher Domagalski and David Augustin, City of Sheboygan IT Manager. Sheboygan County Officials included - Sheriff Todd Priebe and Sheriff Inspector Bill Bruckbauer. A PowerPoint presentation given on Comparison and Benefits. Presenting Combined Dispatch maintaining Separate Center. Combined Dispatch Shared Center at City Police Department. Combined Dispatch Shared Center At County. Combined Dispatch Financial Comparison Summary. Operating costs of Combined Dispatch is \$2,551,333 with a one time capital cost of \$356,855 with a shared center at The Sheboygan Police Department. With a Shared Center at County Facility, One Time Capital Costs would be \$2,298,450.

Benefits of Combined Dispatch. Call processing efficiency: Single answering point, faster dispatching with no phone transfers between County and City. Fewer dropped calls. Supervision: Improved, consistent, standardized training, Employee Support and Engagement, Emergency Medical Dispatching, Standard Operating Procedures, Improved Coordination. Legitimate Backup Center: EOC can be housed in the backup center, Consolidation from 3 facilities down to 2. Built-in Redundancy: Employee, Spillman, Radio System, Mobile unit broadband and Internet. Technology Standardization: Technology Standardization: Interoperable systems, Impacted by fiber connection. Eliminate duplication of effort, collective planning and operation. Annual cost avoidance when adding management function in shared dispatch scenario.

Recommendation: Combine dispatch centers into a single center managed by Sheboygan County Sheriff's Department. Locate the initial center at the Sheboygan Police Department. Staff the center with appropriate management and general staff. Develop and implement appropriate processes, workflows, procedures and measurements for a combined peak operating efficient dispatch center. Longer Term: Relocate the shared dispatch at the county facility in conjunction with the radio upgrade.

On Motion by Alderman Hammond and second by Alderman Carlson to Recommend to the Full Council to Accept the proposal from The City/County Shared Services Committee and begin the process to implement a combined dispatch center to be initially housed at the Sheboygan Police Department under the oversight of the Sheboygan County sheriff's Department. Additionally, that the one-time infrastructure costs estimated at \$356,822 be paid by the City of Sheboygan through the Capital Improvement Fund with approval of the Capital Improvement Commission. All ayes. Motion Passed.

Motion to adjourn made by Alderman Hammond and second by Alderman Hammen. All ayes. Motion carried.

The meeting was adjourned at 8:40 p.m.

Respectfully Submitted By Alderman Julie Kath - District 5