

## CITY/COUNTY SHARED SERVICES COMMITTEE MINUTES

Administration Building  
508 New York Avenue  
Sheboygan WI

**June 23, 2014**

**Called to Order: 6:00 P.M.**

**Adjourned: 6:52 P.M.**

MEMBERS PRESENT: County Board Chairman Roger Te Stroete, Supervisor Ed Procek, Supervisor Fran Damp, Supervisor Roger Otten, Mayor Mike Vandersteen, Alderperson Don Hammond, Alderperson Mary Lynne Donohue, Alderperson Daryl Carlson, Gary Maples, Terry Katsma

MEMBERS ABSENT: Eldon Burg

ALSO PRESENT: Kay Lorenz, County Finance/IT Director Terry Hanson, City IT Director David Augustin, Bill Bruckbauer, Inspector Jim Risseuw, City of Sheboygan Police Chief Chris Domagalski, City of Sheboygan Fire Chief Mike Romas

Don Hammond called the meeting to order. Kay Lorenz verified that the meeting notice was posted on June 10, 2014 at 12:00 P.M. in compliance with the open meeting law.

Don Hammond requested nominations for Chairperson. Roger Te Stroete nominated Ed Procek. Motion seconded by Mike Vandersteen. Mike Vandersteen made a motion to close nominations and cast a unanimous ballot. Motion seconded by Terry Katsma. Motion carried. Ed Procek was elected Chairperson and the meeting was subsequently turned over to the new Chairperson.

Don Hammond requested nominations for Vice-Chairperson. Daryl Carlson nominated Don Hammond. Motion seconded by Mike Vandersteen. Roger Te Stroete made a motion to close nominations and cast a unanimous ballot. Motion seconded by Mike Vandersteen. Motion carried. Don Hammond was elected Vice-Chairperson.

Terry Hanson provided an overview of the proposed Fiber Optic Network. He distributed and reviewed a spreadsheet with the estimated cash flow. He reported the Sheboygan Area School District received approval to move ahead with the partnership, and the County Finance Committee has authorized moving funding to capture savings from concurrent construction projects this year. The City of Madison has a Metropolitan Unified Fiber Network Consortium. The three entities are looking at modeling the agreement after Madison's and the County Corporation Counsel is reviewing the agreements to assure this is the proper form for us to follow. The City of Sheboygan and Sheboygan Area School District are also reviewing the agreements. Terry reports the group is working with MC&E Engineering for preliminary design work. They have altered the route slightly to build in redundant (back-up) internet access and they estimate the overall cost would be reduced by \$90,000. Differences in costs between the three entities relate to the number of specific sites for each that would be connected to the network. Mike Vandersteen asked if it was possible to allow private access to the network and Terry reported this has been considered and the group is looking at modeling it after Madison's business model.

Dave Augustin provided an overview of the shared IT services proposal. Dave reported that many of the services being explored are dependent upon the fiber network infrastructure, and the disaster recovery site is the first shared service that would be beneficial. Both the City and

County would need to contribute toward the Disaster Recovery site. Discussions are taking place with the Sheboygan Area School District regarding shared data centers and shared licenses. Once these areas are explored more opportunities may present themselves, such as the telephone system.

Bill Bruckbauer provided an update on Combined Dispatch including the Critical Task List for the LEC Remodel, Combined Center Staffing and Radio Upgrade, as well as a floor plan for the Communications Center Remodel and furniture layout for the dispatch area. The LEC remodel is on schedule. The Request for Proposals (RFP) is being worked on and will be complete in August or September. The combined staffing is going well with 22% of the staff currently cross-trained. His best guess is that the radio upgrade project won't be complete until June 2016, approximately 6 months later than planned. Ehlert is the consultant for the project and they are also working with Ozaukee County on a similar upgrade. There is potential for completing the radio upgrade together to save as much as \$2 million. He reported WE Energies is interested in adding a tower in the southeast part of the county to solve the issue of poor transmission. Working with the City of Sheboygan Police Department on the project has been going very well.

The Committee reviewed the September 11, 2012 list of Prioritized Future Projects/Initiatives and discussed and there was consensus to continue with:

- Consolidate IT/Share Software
- Highway and Public Works

Recommended for removal from the list:

- Combined Evidence Processing and Storage/Consolidated Criminal Investigation Divisions following comments from Chief Domagalski.
- Regional Fire Response/Approach/Sharing Resources will need to be coordinated with Heads of Local Government and the 25 Fire Chiefs in the County.

Add to the list:

- Foreclosures of property by the County Treasurer (investigating what other counties are doing and looking at best practices)

Mary Lynne Donohue suggested the Treasurer and Corporation Counsel provide an educational presentation to the Committee at the next meeting on the In Rem Foreclosure process.

The next meeting will be held Monday, September 29th at 5:00 P.M. in Room 302.

Don Hammond made a motion to adjourn. Motion seconded by Mike Vandersteen. Motion carried.

Kay Lorenz, Recording Secretary