

MINUTES
CAPITAL IMPROVEMENTS COMMISSION

Capital Improvements Commission, Monday, August 12, 2013. in the 3rd Floor Conference Room, City Hall. Chairperson Mayor Michael Vandersteen presided.

Present: Mayor Vandersteen, Ald. Don Hammond, Jerry Jones, Henry Jung and Ald. Scott Versey, Ald. Darryl Carlson, and Nicholas Dussault

Staff present: Jim Amodeo, Chad Pelishek, Dave Biebel, Steve Cobb, Jeff Hermann, Ryan Sazama, Joe Kerlin, Mark Pawasarat, Garrett Erickson, Lee Grosenick, and Traci Robinson

Chairperson Vandersteen called the meeting to order and the Pledge of Allegiance was recited.

Approval of Minutes – July 8, 2013.

Ald Versey moved, Ald. Hammond seconded to approve the minutes. Motion carried with one correction as requested by Henry Jung: related to the ranking sheets not including whether the item has code violations. Ald. Hammond stated that is covered under Health and Safety on the ranking form.

Presentation of 2014 Capital Improvements Projects.

Jim Amodeo asked that the Commission rank the projects by the end of August and return the ranking forms back to him. The next meeting thereafter will be scheduled to review the results. The budget for 2014 projects is \$2.5M and the requests total \$4.4M.

The following request was submitted by the Police Dept.:

1. Replace in squad video system and combine digital media on one server. Current equipment is outdated and system does not function effectively anymore. The request is for \$80,000

The following request was submitted by the Fire Dept.:

1. Replacement of a 1990 Pumper Truck to move the 1998 pumper into reserve status. Chief Hermann stated they are three potential funding options for vehicle through Pierce with one option being a lease for \$80,000 a year for 7 years. If the City chose to lease the vehicle, this item would no longer be a Capital Improvements request.

The following requests were submitted by the Public Works Dept.:

1. **City Hall Renovations and Roof Replacement:** David Biebel explained that there are more internal and external building issues that need to be completed. Ald. Hammond stated the Strategic Fiscal Planning Committee will be exploring this option more in coming meetings. Staff recommended this item (city hall renovations/roof replacement) be removed from 2014.
2. **MSB Transfer Switch:** This is to convert emergency backup power to the generator at MSB in emergency situations. The current is outdated and parts are not available. This request is for \$35,000.
3. **Salt Storage Facility:** This is to construct a new salt storage building at MSB to allow for the entire allotment of salt to be delivered for the winter season to save on storage costs. This request is for \$375,000.
4. **Senior Center Roof Replacement:** This has been on C.I.P. for 3 years. Jim Amodeo stated he asked the Senior Center Supervisor to approach the Friends group first. This item can be removed for 2014.
5. **Behren's Parkway Street Lighting:** The current poles are rusting out at the base and will be replaced with new aluminum ones. This request is for replacement of 25 poles at \$35,000.
6. **Traffic Signal Controllers:** Controllers are out of date and parts are becoming hard to find. This would replace all the controllers throughout the City. This request is for \$70,000.
7. **City-wide Mini Storm Sewers and Sidewalks:** Jim Amodeo stated this is funded under the special assessments fund, therefore is not a Capital Improvement Request and can be removed.
8. **14th Street Bridge Deck Replacement:** This is a WDOT project that will involve replacement of the deck, pavement and adding street lighting. Scheduled for construction in 2015. This is funded at 80% Federal/20% Local. This request is for \$27,500.
9. **Calumet Drive/STH 42:** This is WDOT project that will involve reconstruction of the pavement and utilities at the intersection of Calumet Drive and North Avenue. This is funded at 80% Federal/20% Local and stated for reconstruction in 2016. This request is for \$40,000.
10. **City Wide Street Replacement:** This is to continue the resurfacing program in the City. Various streets will be selected. This request is for \$750,000 and could receive additional funding from the Block Grant Program if the project is a Low to Moderate Income Neighborhood.

Henry Jung asked if the streets are selected based on the condition or the traffic counts. David Biebel replied that both are taken into consideration.

11. **Playground Renovations:** This is to purchase new playground equipment in selected parks. Ald. Hammond asked if they work with civic groups to potentially fund some of it. David Biebel said they would see what was available. This request is for \$50,000.
12. **Skate Park Reconstruction:** The condition of the current facility is in poor condition. The new facility would be out of concrete. David Biebel asked that this item be modified to a request for \$30,000 to hire a consultant to develop conceptual plans and renderings of the new park so Staff can complete outreach and capital campaigns to obtain funding. The \$420,000 request should be pushed out to 2015.
13. **Veterans Park:** This is to install basketball courts and small parking lot. This request is for \$50,000.
14. **Splash Pads:** This is to install splash pads at Veterans Park, Optimist Park, and Cleveland Park. These are \$110,000 each. The request is for \$110,000.
15. **Roof Replacement at Roosevelt Park:** This request is to replace the roof at Roosevelt Park with metal. This work would be contracted out. The request is for \$30,000.
16. **Tennis Court Resurfacing:** This is to resurface the asphalt surface of the tennis courts at Deland/Veterans/Vollrath Parks. The request is for \$75,000.

Alderman Versey stated he was working with the Aurora Foundation and the Tennis Club to contribute if the City could contribute some of the funding.

17. **Urban Forest Management Plan:** This request is to deal with the potential emerald ash borer and develop a plan for removal and disposal should the City's trees be affected. There is potential for a 50% grant from the DNR Urban Forest Management Program which staff feels that we have a good chance of receiving. Applications are due October 1, 2013. This request could be funded \$25,000 from City and \$25,000 from DNR.
18. **Sheboygan River Dock Replacement:** The plan would be to replace the South Pier docks in Year 1 for \$350,000 and the Riverfront docks in Year 2 for \$350,000. There is potential of receiving settlement funding for the River project and utilizing funds in the Boat Facilities Fund.

Ald. Hammond requested that the David Biebel send an email to the Commission members on his priorities for the next year as he is most familiar with the needs of the community.

The following request was submitted from the Mead Public Library:

1. **HVAC Upgrade-Phase 2:** This is to replace the chiller system at the library. The project could see a 30% savings in energy costs. The current one was installed in 1974 and obtaining Freon is becoming difficult. This request is for \$280,000.

Discussion regarding the Motor Vehicle Fund: Jim Amodeo explained that the Motor Vehicle Fund has seen decreases by the Council over the past few years and now the fund is at a point where there is not enough available funding to meet the new vehicle needs of the City. For the next meeting the Public Works Department will put together an equipment list for 2014, so the Commission can decide the next steps.

The following request was submitted from the Transit Dept.:

1. **Replace four 29-foot buses:** these new buses will replace the older buses that Transit purchased from the City of Milwaukee a few years ago. These would be funded with a 80% Federal/20% local. The City needs the local funding committed in order to secure the 80% funding. The request shall be revised to \$220,000.

The following request was submitted from the Assessor Dept.:

1. **City Wide Re-evaluation:** City assessments are in the second year out of compliance with the Dept. of Revenue. The funding request would be to complete a drive-by evaluation and contract with additional help and material costs. This is a statutory requirement. This request is for \$100,000.

5. Additional 2014 Capital Projects

The following request was submitted by Mayor Vandersteen on behalf of the Sustainability Committee:

1. **LED Street Light Pilot Project:** The project would be an area where the lights are metered separately. The project would replace just the light head with new LED fixtures on the existing poles. Ald. Hammond asked that more information be provided within a week. This request is for \$6,600.

Henry Jung questioned the priority ranking system. Mr. Jung feels that the ranking system is not a fair way to rank the projects because in years past, certain committee members did not take the time to rank the projects. It was decided to proceed forward with this system for this year.

NEXT MEETING DATE: September 23, 2013 at 5:00 P.M.

Being no further business, the meeting adjourned at 7:34 P.M.

Chad Pelishek
Recording Secretary

