

AGENDA
Mead Public Library Board
Thursday, February 28, 2013
Rocca Meeting Room (RMR) -- 3:45 PM

1. Call to order and determination of quorum – Maeve Quinn, President
2. Pledge of Allegiance
3. Public Comment [5 people at 5 minutes each]
(Please sign in prior to meeting.)
4. Approval of Minutes - Meeting of February 14 (attached)
5. Correspondence, Announcements, and Common Council Referrals
6. Update on the Library Director search – Maeve Quinn
7. Committee Reports
 - A. Finance Committee – Dirk Zylman, Chair
 1. Report of 2/28 meeting
 - B. Financial Report
 1. Review and approve payment of current expenditures, including payroll and recurring expenditures –Dirk Zylman/designee (Vouchers with invoices and payroll reports available at meeting)
 2. Receive 2012 & 2013 budget status report to date (Available at meeting)
 3. Approve line item transfers, budget amendments
 4. Report of gifts received
 - C. Human Resources Committee – Henry Nelson, Chair
 1. Report of 2/21 meeting
8. Review and possible action on stated length contract with probationary period versus at-will employment for the new Library Director
9. Discussion of interview questions for Library Director Candidates
10. Review and possible action on “Statement Concerning Public Library System Effectiveness”
11. Review and possible action on the closing of the Quiet Study Room on May 4 for a Sheboygan Reads program
12. Review and possible action on a change of the March Library Board meeting from March 28

to March 21

13. Director's Report

1. Wisconsin DPI Public Library Annual Report
2. Unique Management Statistics

14. Liaison Reports

- A. Eastern Shores Library System - Henry Nelson

- B. Mead Public Library Foundation - Kathie Norman

- C. Friends of Mead Public Library – Karin Menzer

15. Adjournment

Information items:

Statement Concerning Library System Effectiveness

Wisconsin DPI Public Library Annual Report

2012 Annual Statistics

Unique Management 2012 Report

Mead Public Library Board of Trustees Roster

Mead Public Library Board of Trustees Committee Roster

To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Karin Menzer (ext. 3414) or Pat Mueller (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Karin Menzer (459-3400 ext. 3414) or Pat Mueller (459-3400 ext. 3411) at least 3 weekdays in advance.