

# **Minutes of the Board of Water Commissioners' Meeting**

## **Monday, March 12, 2013**

Present: Commissioners G. Van De Kreeke, R. Haen, M. Heinz, and J. Trueblood, Superintendent.

Job candidates joined the meeting later.

The meeting was called to order by G. Van De Kreeke, President, at 6:02 P.M. All present recited the Pledge of Allegiance.

### **Personnel**

#### Discuss possible summer intern/part-time position

Superintendent explained that a college student had contacted him regarding summer employment. The student has significant IT experience and could help Utility staff to complete various projects including website development, a Facebook page, possible database projects, spreadsheet projects, computer network documentation, and others. The Commissioners discussed the overall cost of a summer employee and the Utility's budget. Commissioner Haen made a motion, seconded by Commissioner Heinz, to approve the hiring of a summer IT intern for 4 hours per day at a rate of \$11.50 per hour for approximately three months. Motion passed unanimously.

### **Closed Session**

Pursuant to Section 19.85(1) (c) and (f) WI Statutes, Commissioner Van De Kreeke made a motion to enter closed session, seconded by Commissioner Haen. Motion passed unanimously, and the Board went into closed session at 6:15 P.M.

The meeting returned to open session at 8:22 P.M. Commissioner Haen made a motion directing the Utility Superintendent to offer the Utility Accountant position to the most qualified candidate at a starting salary of \$53,000. Commissioner Van De Kreeke seconded the motion, which passed unanimously.

### **Other Matters**

None.

With no further business, the meeting adjourned at 8:27 PM on a motion by Commissioner Van De Kreeke, seconded by Commissioner Haen. Motion carried unanimously.

Minutes taken by:  
Superintendent  
Joe R. Trueblood

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Raymond W. Haen, Secretary