

Minutes
SHEBOYGAN TRANSIT COMMISSION
Tuesday, August 16, 2011 at **5:00 p.m.**
City Hall – 3rd Floor Conference Room

Members: Lee Montemayor, Chair; Ald. Julie Kath (Proxy for Ald. Jean Kittelson, Vice-Chair); Todd Wolf, Chief Domagalski; Chad Pelishek; Ron McDonald, (ex-officio member)

Others in Attendance: Kevin Kellner, Deputy Director; Ann Koeller, Administrative Assistant; Scott Navis, ATU #998; Milton Storm

Absent/Excused: Ald. Don Hammond; James Gilligan; Ald. James Bohren; Mayor Bob Ryan

1. Call to order at 5:00 PM
2. Pledge of Allegiance
3. Approval of the minutes from the July 19, 2011 meeting.

A motion to approve the minutes was made by Chief Domagalski. Seconded by Chad Pelishek. Motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

Milton Storm spoke.

5. City of Sheboygan, Wisconsin Annual Financial Report December 31, 2010

This was an information item. No action taken.

6. Communication from Randy Schwoerer of the BID, requesting use of the Riverfront Parking area for their annual Harvest Fest on the Riverfront.

Commissioner Todd Wolf motioned to approve this request. Chief Domagalski seconded the motion. Motion approved unanimously.

7. Parking and Transit data reported

Transit ridership increased 4.4% vs. the same month last year. Revenue is up 11.8% for the year.

Paratransit provided 1,876 passenger trips for the City program and 2,267 passenger trips for the County program.

Parking: Revenue for the year \$180,170.

8. Reorganization of Shoreline Metro, update Table of Organization

The Deputy Director position will be eliminated upon retirement of the incumbent. A Shop Foreman/ Lead Mechanic Non-Represented position will be created. One of four current mechanics will be promoted to the Shop Foreman/Lead Mechanic position. The full-time mechanics will be reduced from four to three. The pay for the Shop Foreman/Lead Mechanic position will be 10% greater than the top Mechanics wages. A Job Description will be developed. The intent is to have this new position hired and in place by November 1, 2011 for training purposes due to the impending retirement of Deputy Director Kevin Kellner in December. Some of the administrative duties will be distributed among our current staff. Commissioner Todd Wolf motioned to authorize the Director, Ron McDonald to adjust the Table of Organization for Shoreline Metro as presented. Chad Pelishek seconded the motion. Motion approved unanimously.

9. Establish a Day Pass for Shoreline Metro

Ald. Julie Kath motioned to approve the establishment of a Day Pass for Shoreline Metro with an introductory cost of \$3 for the pass. Chief Domagalski seconded the motion. Motion approved unanimously.

10. Previously Held: Concealed Carry Law

This item is being held.

11. Establish next meeting date: September 20, 2011

12. Motion to Adjourn

Ald. Julie Kath motioned to adjourn meeting. Chad Pelishek seconded the motion. Motion approved unanimously.

Respectfully submitted by:

Ann Koeller
Administrative Assistant