

Mead Public Library Board
Thursday, August 28, 2014
Rocca Meeting Room– 3:45 PM

1. Call to order and determination of quorum – Maeve Quinn, President
2. Pledge of Allegiance
3. Public Comment [5 people at 5 minutes each]
(Please sign in prior to meeting)
4. Approval of Minutes - Meeting of July 24 (attached), Library/City Joint Finance Committee and Board of Trustees Meeting held on August 11 (attached)
5. Correspondence, Announcements, and Common Council Referrals – Letter from Duane Simmons, Principal of Central High School/George D. Warriner Middle & High Schools
6. Introduction of new Library Board Trustee, Nancy Mannchen
7. Committee Reports
 - A. Finance Committee – Dirk Zylman, Chair
 - 1.Report of 8/28/14 meeting
 - B. Financial Report
 - 1.Review and approve payment of expenditures, including payroll
 - 2.Receive monthly 2014 budget status report to date (available at meeting)
 - 3.Report of gifts received
 - C. Human Resources Report – Maeve Quinn
 1. Report of 8/14/14 meeting
8. Director’s Report
 - A. Potential changes to 2015 Resource library contract
 - B. Monthly statistics
 - C. Library employee parking available on 9th Street
9. Review and possible action on adopting an ad hoc “Bylaws” Committee to provide library administration guidance in organizing orientation, operational and personnel information – Maeve Quinn
10. Harbor Centre Business Plan presentation – Dave Hoffman
11. Update on MPL Information Day scheduled for 9/20/14
12. Liaison Reports
 - A. Eastern Shores Library System –Henry Nelson
 - B. Mead Public Library Foundation – Kathie Norman

C. Friends of Mead Public Library – Pat Mueller

13. Upcoming meetings:

- IT Committee (9/9 at 3:45)
- HR Committee (9/18 at 3:00)
- Finance Committee (9/25)
- Full Board Meeting (9/25)

14. Adjournment

Information items:

July Statistics and Board of Trustees Roster

To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Garrett Erickson (ext. 3414) or Pat Mueller (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Garrett Erickson (459-3400 ext. 3414) or Pat Mueller (459-3400 ext. 3411) at least 3 weekdays in advance.