

**MINUTES (DRAFT)**  
**MEAD PUBLIC LIBRARY**  
**FINANCE COMMITTEE MEETING**  
**Thursday, March 21, 2013**

The meeting of the Mead Public Library (MPL) Board Finance Committee was held on Thursday, March 21, 2013 in the Public Conference Room. Present Committee Members: Mr. Zylman, presiding; Ald. Carlson, Mrs. Johnson, Mr. Nelson, Mrs. Quinn. Unable to attend: Mr. Sampson. Others present: City of Sheboygan Chief Administrative Officer James Amodeo. Present Staff Members: Ms. Menzer and Mr. Zehfus.

1. The meeting was called to order at 2:15 p.m. by Zylman.
2. Zylman determined there was a quorum present.
3. Quinn **moved** to approve the Finance Committee minutes of February 28, 2013. **Seconded** by Nelson. The motion **passed**.
4. Zylman began review and possible action on payment of current expenditures, including payroll and recurring expenditures. Nelson **moved** to recommend the Board approve the current expenditures. **Seconded** by Carlson. The motion **passed**.
5. Zylman began review and possible action on the 2014 draft budget. Zehfus distributed a Proposed 2014 Budget and gave a presentation on it. Zylman distributed a list of possible budget discussion items. The Committee discussed the 2014 budget and various ways of meeting the expected budget shortfall. No action was taken at this time. The Committee will continue to discuss the matter and expects the new Director will want to make decisions about how to develop next year's budget.
6. Zylman updated the Committee on the possible joint meeting with the Common Council Finance Committee. Menzer has been unable to contact Ald. Hammond and it has become too late in the Council's annual calendar to hold a useful meeting. It is better to wait now until after the election and mayor's committee appointments to schedule the joint meeting.
7. The 2014 Budget will be the main agenda item for the coming months.
8. Zylman confirmed the Committee report to the Mead Public Library Board.
9. The date of the next meeting will be April 25th or as needed.
10. Quinn **moved** to adjourn the meeting at 3:22 p.m. **Seconded** by Carlson. The motion **passed**.