

Mead Public Library Board
Thursday, December 19, 2013
2:15 PM – Library Board Room (Basement)

Individual Library Trustees may attend the Finance Committee meeting below. It is possible that the resultant attendance may constitute a meeting of the Library Board pursuant to *State ex rel. Badke v. Greendale Village Board*, 173 Wis.2d 553, 494 N.W.2d 408 (1993).

MEAD PUBLIC LIBRARY
FINANCE COMMITTEE MEETING
Thursday, December 19, 2013
2:15 PM Library Board Room – (Basement)

1. Call to Order –Dirk Zylman, Chair
2. Determination of Quorum
3. Approve Finance Committee minutes of November 21 (attached)
4. Review and possible action on payment of current expenditures, including payroll
5. Review of Metrics. Discussion and possible action on additional metrics for 2014
6. Receive monthly 2013 budget status report to date (available at meeting)
7. Tour of HVAC room
8. Discussion and possible action on use of reserve funds for HVAC upgrade
9. Discussion and possible action on investment vehicle for Everhard-Forrer Funds
10. Update on candidate search for business specialist position – Garrett Erickson
11. Update on transition to cleaning service - Mark Zehfus
12. Discussion and possible action on 2013 budget line-item transfers and re-appropriations – Mark Zehfus
13. Future Finance Committee agenda items – Discussion only
14. Confirm committee report to Mead Public Library Board – Dirk Zylman
15. Next meeting: January 23rd or as needed
16. Adjourn

To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Garrett Erickson (ext. 3414) or Pat Mueller (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Garrett Erickson (459-3400 ext. 3414) or Pat Mueller (459-3400 ext. 3411) at least 3 weekdays in advance.