

UNAPPROVED  
MINUTES OF THE MEETING  
OF THE  
MEAD PUBLIC LIBRARY BOARD  
FINANCE COMMITTEE  
December 3, 2010

The meeting of the Mead Public Library Board Finance Committee was held on Friday, December 3, 2010 in the Rocca Meeting Room. Present Committee Members: Mr. Nelson, presiding; Mrs. Johnson, Ald. Montemayor, and Ms. Quinn. Present Staff Members: Ms. Winkle and Mr. Zehfus.

1. & 2. Mr. Nelson called the meeting of the Finance Committee to order at 5:00 p.m. and determined there was a quorum present.

3. Mrs. Johnson **moved** to approve the minutes of the Finance Committee meeting of November 10, 2010. Ms. Quinn **seconded** the motion. The motion **passed**, 4 – 0.

4. Mr. Nelson began review and possible action on a revised budget for 2011 based on the increased level of the Common Council appropriation to the Library Fund as approved 11/24/10. Ms. Winkle distributed the document Ald. Cory Roeseler shared with Council on November 22<sup>nd</sup> proposing to amend the City budget. This changed the Mayor's Executive Budget by reducing the proposed \$300,000.00 decrease in the library appropriation through addition of \$140,500.00 in funding for 2011. Mr. Zehfus made a detailed presentation of the revised budget and answered questions from the Committee. Ald. Montemayor **moved** to recommend the revised 2011 budget as presented to the Finance Committee to the Library Board for approval. **Seconded** by Ms. Quinn. The motion **passed**, 3 – 1. Voting nay: Mrs. Johnson. The proposed budget requires five single furlough days during the year. Ms. Winkle introduced a document from Diane Kallas recommending furlough days on 3/25 or 5/20, 4/22, 9/30, 10/28 and 11/25 to ease work flow problems experienced by Circulation Services associated with the 2010 furlough schedule. Ald. Montemayor **moved** to recommend to the Board furlough days on 4/22, 5/20, 9/30, 10/28 and 11/25. **Seconded** by Ms. Quinn. The motion **passed**, 4 – 0.

6. Mr. Nelson confirmed the report to the Board.

7. The next meeting will be as needed.

8. Mr. Nelson **moved** to adjourn the meeting. Mrs. Johnson **seconded** the motion. The motion **passed**, 4 – 0. Mr. Nelson adjourned the meeting at 6:05 p.m.

*Recorded by Sharon Winkle, Library Director*