

UNAPPROVED
MINUTES OF THE MEETING
OF THE
MEAD PUBLIC LIBRARY BOARD
PERSONNEL COMMITTEE
November 30, 2010

The meeting of the Mead Public Library Board Personnel Committee was held on Tuesday, November 30, 2010 in the Public Conference Room, 2nd Floor. Present Committee Members: Ald. Montemayor (presiding), Mrs. Quicker, Ms. Wortche, and Mr. Zelp. Other Board Members Present: Mrs. Johnson, Mr. Nelson, Ms. Quinn, Mrs. Segalle, and Mr. Wackowski. Others Present: City Attorney Stephen G. McLean. Staff Members Present: Ms. Winkle and Mr. Zehfus.

1. & 2. Ald. Montemayor called the meeting of the Personnel Committee to order at 11:02 a.m. and determined there was a quorum present.

3. Ms. Wortche **moved** to approve the minutes of the Personnel Committee meeting of October 13th, 2010. **Seconded** by Mrs. Quicker. The motion **passed**, 4 – 0.

4. City Attorney McLean addressed the Committee about open meetings statutes and described the circumstances under which a public meeting can go into closed session. He stated that he would advise the Committee when their business dealt with information that would require going into closed session. Mr. Wackowski asked the Committee to vote on going into closed session. Atty. McLean stated that meetings of the type noted on the agenda should be open to the public unless the matter would have a substantial adverse affect on someone's reputation or professional standing. Mr. Wackowski then stated his concern based on information provided to him by Mrs. Segalle regarding a conversation Ms. Winkle purportedly had with Deputy Finance Director Nancy Buss regarding the Library Director's salary for 2010. During discussion Ms. Winkle reported that she had never had such a conversation with Ms. Buss. At the request of the Chair, Ms. Winkle and Mr. Zehfus agreed to meet with Mr. Wackowski immediately following the meeting in order to address his request for clarification regarding the Library Director's salary for 2010 as reported to the Sheboygan Press.

5. The date of the next meeting will be as needed.

6. At 11:20 a.m. there being no further business Ald. Montemayor **moved** to adjourn the meeting. Ms. Wortche **seconded** the motion. The motion passed, 4 – 0.

Recorded by Sharon Winkle, Library Director