

MINUTES

SHEBOYGAN TRANSIT COMMISSION

Tuesday, November 19, 2013 at 5:00 p.m.

City Hall – 3rd Floor Conference Room

Members: Ald. Darryl Carlson, Chair; Ald. Don Hammond, Vice Chair; Mayor Michael Vandersteen; Ald. Joseph Heidemann; Ryan Zinkel; Chief Domagalski; Chad Pelishek; Charles Windsor; Michael Helmke; Traci Robinson, (ex-officio member)

Others in Attendance: Derek Muench, Operations Supervisor; Ann Koeller Administrative Coordinator

Absent / Excused: Ald. Joseph Heidemann

1. Call to order

5:00 pm

2. Pledge of Allegiance

3. Approval of the minutes from the October 22, 2013 meeting.

A motion to approve the minutes was made by Ald. John Belanger, seconded by Commissioner Ryan Zinkel. All ayes, motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

None

5. Transit and Parking Monthly Reports

Transit Ridership increased 6.5%. Revenue increased 6.4 %.
Metro Connection provided 3,678 passenger trips.
Parking Utility is tracking as expected.

6. Title VI

Chief Domagalski motioned to give authorization to the Director to submit the compliance for the Title VI Civil Rights program. Ald. John Belanger seconded the motion. All ayes, motion approved unanimously.

7. Google Transit

Derek Muench gave a presentation on what Google Transit is. Google Transit is trip planning software that will allow our passengers to get directions from point A to point B using their smartphones. Trillium Solutions is a 3rd party administrator that will take all our information and translate it into the Google Transit application. The initial startup cost (1st year) is \$4,000. The annual Maintenance cost after the first year is \$2,000. Shoreline Metro would contract this service for 3 years. At the end of the Third year this software will be reevaluated. A motion was made by Chad Pelishek to approve this request. Ald. John Belanger seconded the motion. All ayes, motion approved unanimously.

*Persons with disabilities who need accommodations to attend this meeting should contact
Shoreline Metro, 608 S. Commerce Street, 920.459.3285*

8. Other business
9. Next meeting date is December 17, 2013
10. Ald. John Belanger motioned to adjourn the meeting. Chief Domagalski seconded the motion. All ayes, motion approved unanimously.

Meeting Adjourned.

Respectfully submitted by:

Ann Koeller, Administrative Coordinator.