

CITY/COUNTY SHARED SERVICES COMMITTEE MINUTES

City Hall
3rd Floor Conference Room
828 Center Avenue
Sheboygan WI

November 18, 2013

Called to Order: 5:15 P.M.

Adjourned: 5:48 P.M.

MEMBERS PRESENT: Peggy Feider, Roger TeStroete, Mike Vandersteen, Don Hammond, Terry Katsma, Darryl Carlson, Mary Lynne Donohue, Ed Procek, Thomas Epping and Eldon Burg (arrived at 5:25)

MEMBERS ABSENT: Gary Maples

ALSO PRESENT: Terry Hanson, Josh McDermott, Dave Augustin and Mary Rajer

Call to Order – Chairperson Hammond called the meeting to order.

Pledge of Allegiance - All present stood and recited the Pledge of Allegiance.

Approval of the Minutes – Mayor Vandersteen made a motion to approve the minutes of the September 30, 2013 City/County Shared Services Committee meeting. Motion seconded by County Board Chair Roger TeStroete. All ayes - Motion carried.

Correspondence – None

Public Input and Comments on Agenda Items/Non-Agenda Items – None

Priority List of Issues – IT Presentation (Dave Augustin/Terry Hanson) – Terry Hanson, County Director of Finance & IT, and Josh McDermott, County IT Manager, gave a PowerPoint presentation. City IT Director, Dave Augustin also took part in the discussion. Potential shared service IT projects would include shared data centers, shared disaster recovery (DR) site, shared network resources and combined hardware and software management. In order to proceed, a fiber optic network must be installed. The Sheboygan Fiber Network (SFN) would be a partnership between City, County, and School District. Building a fiber optic ring throughout the city of Sheboygan would provide new opportunities for all entities to be more effective and efficient.

Preliminary cost estimates for the SFN Project include \$1.4 million for the “Ring of Fiber and Fiber Leg”, \$664 for City facility connections, \$455 for County facility connections and \$865 for School facility connections. Early thoughts include the City, County and School District splitting the project as well as maintenance costs of the Ring of Fiber and Fiber Leg. Each entity would be responsible for the construction and maintenance costs of their own facility connections.

Future savings would include \$25,000 annually for City internet and \$29,000 for County internet. Data center operational costs and DR site operational costs would be reduced, operational costs would be managed (not at the mercy of ISP), lower network management costs and there would be potential for enhanced hardware and software management. We would have expanded possibilities of shared services, once the connections are up and running the possibilities could be endless. There is also the potential for new public/private partnerships and different areas where we could possibly lease out some of the fiber optic space to help bring in revenues that could offset the cost of maintenance or else could help offset the implementation and construction costs.

Administration from the three entities will be meeting on November 19th to discuss the next steps to move the project forward. A committee will likely be formed to put together an Intergovernmental Agreement and to start looking at the logistics for installation of the fiber optic network. The committee will also be tasked with developing firm project cost, determining cost saving of other shared IT services and developing a plan to implement other shared IT services.

Terry, Josh and Dave will provide another update on Shared IT Services at the next meeting of the City/County Shared Service Committee.

Date/Time/Location of Next Meeting – Monday, January 27th at 5:30 PM in the 3rd Floor Conference Room at City Hall.

Adjournment – Ald. Carlson made a motion to adjourn. Motion seconded by Ald. Donohue. All Ayes - Motion carried.

Respectfully submitted,

Mary Rajer
Recording Secretary