

Minutes

SHEBOYGAN TRANSIT COMMISSION

Tuesday November 16, 2010 at 3:30 p.m.

Third Floor Conference Room – City Hall

Members: Lee Montemayor, Chair; Ald. Jean Kittelson, Vice-Chair; Mayor Bob Ryan; Ald. James Bohren; Ald. Don Hammond; Jim Gilligan; Chief Chris Domagalski; Director of Planning & Economic Development; Ron McDonald (Ex-officio Member)

Others in Attendance: Kevin Kellner, Deputy Director; Ann Koeller, Administrative Assistant; Brian Vandoske; Ald. Cory Roeseler (Proxy for Don Hammond); Chan Pelishek (Proxy for Director of Planning & Economic Development)

Absent/ Excused: Jim Gilligan; Ald. James Bohren

1. Call to order

3:30 PM

2. Pledge of Allegiance
3. Approve Minutes from October 19, 2010 Meeting

A motion to approve the minutes was made by Ald. Jean Kittelson. Seconded by chief Chris Domagalski. All ayes, motion carried.

Information Items:

4. Public Input (Time limits are at the discretion of the Commission)

None

5. Ridership and Revenue Information

Lakeshore Metro Ridership was down 3.2 %. There was 1 less week day of operation compared to last year. Revenue is up 2.9% for the year.

Lakeshore Metro Connection provided 5,458 passenger trips. Revenue for the month was \$16,119.

Parking Utility revenue is tracking slightly higher than last year.

6. WisDOT 2008 & 2009 Cost-efficiency Analysis for Wisconsin's Transit Systems

WisDOT 2008 & 2009 Cost-efficiency Analysis for Wisconsin's Transit Systems was received on November 09, 2010. Lakeshore Metro (Sheboygan Transit) was compliant as specified by statute and Administrative Rule TRANS 4.

7. Transit Commission annual ride-along on December 11th, 10:15-11:45 am

Chair Lee Montemayor would like to extend an invitation to all Council Members to ride the bus on December 11th, 2010. Radio station B93 will be conducting a live broadcast from the Metro Center Transfer Point 10am – 12pm. Anyone wishing to donate a non-perishable food item may ride the bus Free during this time. All donations will be given to local food banks.

Business Items:

8. Authorization to forward notice of contract cancellation to Community Care, Inc.

Ald. Jean Kittelson made a motion to authorize a 90-day notice of cancellation to Community Care, inc. effective February 20, 2011. Chief Chris Domagalski seconded the motion. Ron McDonald explained the contract is no longer needed for the provision of Lakeshore Metro Connection services. All ayes, motion carried.

9. Authorization to proceed with security upgrade

Ron McDonald explained, Lakeshore Metro has planned for a security upgrade to include replacement of the audio/video surveillance system at the transfer center and within the existing fleet of buses. Chief Chris Domalagski made a motion to authorize Mr. McDonald to request an ARRA grant amendment to allow for the security upgrade with the cost of the project being less than \$75,000 paid 100% through an amended ARRA grant. Ald. Jean Kittelson seconded the motion. All ayes, motion carried.

Set next meeting date: January 18, 2010

Ald. Jean Kittelson motioned to adjourn meeting. Mayor Bob Ryan seconded the motion.

Meeting adjourned.

Respectfully submitted by:

Ann Koeller
Administrative Assistant
Lakeshore Metro