

BOARD OF POLICE & FIRE COMMISSIONERS
CITY OF SHEBOYGAN
MINUTES
DRAFT

Date: Thursday, November 7, 2013

Time: 2:00 pm

Location: Sheboygan Fire Department Headquarters

Commissioners Present: Jim Pragatz, Andrew Hopp, Henry Jung and Val Schultz

Commissioner Not Present: Commissioner Lettre

Staff Present: Chief Domagalski, Chief Hermann, Sandy Rohrick, and Mayor Vandersteen

1) Call to order – the meeting was called to order at 2:00 p.m. by President Pragatz.

2) The Pledge of Allegiance was recited.

3) Approval of the July 11, 2013 minutes. Commissioner Schultz moved to approve. Seconded by Commissioner Hopp. Motion passed – all ayes.

4) Possible action related to Sheboygan Fire Department applications for Chief. Commissioner Schultz moved to approve starting the process for replacement of the Fire Chief. Seconded by Alderperson Hopp. Discussion included Council requirements, the content of the employment ad, and clarification of responsibility for setting requirements. Motion passed – all ayes. President Pragatz will set up an appointment with the City Attorney.

5) Update from Sheboygan Fire Department. Fire Chief Hermann provided an update. He advised that Kurt Miller has been placed in the sick leave pool until the doctor deems him qualified to return. The Chief thanked the Board for the support given him during the past four years. Discussion took place regarding the challenges facing the department in upcoming years.

6) Update from Sheboygan Police Department. Because of the sensitive nature of some of Chief Domagalski's report, it was given in closed session.

7) Motion to convene in closed session under the exemption provided in Wisconsin State Statute §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for, in this case, the Sheboygan Fire Department. Commissioner Hopp moved to go to closed session. Seconded by Commissioner Jung. Motion passed – all ayes.

The Commission reconvened in open session.

Based upon the closed session discussion, Commissioner Hopp reiterated that President Pragatz is going to talk to the City Attorney and arrange for him to be present at the next meeting. At the next meeting, the Board will consider how it will advertise for the position of Fire Chief based upon recommendations from Human Resources and the Fire Chief. A rough time line may be established for the application process. The Board will ask the City Attorney for clarification of the job description.

8) Adjourn – the meeting was adjourned at 3:17 p.m. by unanimous vote.