

UNAPPROVED
MINUTES OF THE MEETING
OF THE
MEAD PUBLIC LIBRARY BOARD
INFORMATION TECHNOLOGY COMMITTEE
November 4, 2010

The meeting of the Mead Public Library Board Information Technology Committee was held on Thursday, November 4, 2010 in the Library Board Room at Mead Public Library. Present Committee Members: Mr. Wackowski (presiding), Mrs. Quicker and Mrs. Segalle. Absent Committee Members: Mr. Nelson and Mr. Stauber Soik. Present Staff Members: Mr. Gort, Ms. Kallas, Ms. Winkle and Mr. Zehfus.

1. & 2. Mr. Wackowski called the meeting of the Information Technology Committee to order at 10:00 a.m. and determined there was a quorum present.

3. Mrs. Quicker **moved** to approve the minutes of the Information Technology Committee meeting of October 14, 2010. **Seconded** by Mrs. Segalle. The motion **passed**, 3-0.

4. Mr. Gort made a presentation on the Polaris acquisitions and circulation modules. Ms. Kallas assisted with the presentation. The Committee members thanked the staff for the presentation.

5. Mrs. Segalle **moved** to hold presentation of two projects designed to improve efficiency of the check in process to the next meeting. Mrs. Quicker **seconded** the motion. **Passed**, 3-0.

6. Mr. Wackowski called for a volunteer for Vice Chairman of the Information Technology Committee. Mrs. Quicker **nominated** Mrs. Segalle. Mr. Wackowski **seconded** the nomination. **Passed**, 2-0-1. Abstaining: Mrs. Segalle.

7. The Polaris 4.0 upgrade and asking Director David Weinhold of Eastern Shores Library System (ESLS) to attend a meeting were proposed as topics for future meetings.

8. No Committee Report to the Library was confirmed as this was an informational meeting only.

9. Mr. Wackowski stated the date and time of the next meeting will be chosen so that Mr. Stauber Soik can attend. Mr. Wackowski and Mrs. Segalle will determine when the majority of Committee members can attend.

10. At 11:17 a.m. Mr. Wackowski declared the meeting adjourned.

Reported by Sharon Winkle, Library Director