

The Sheboygan Senior Activity Center Commission on Aging Meeting Minutes

October 21, 2010

The meeting was called to order by Chair Pat Henderson at 8:04 A.M. and opened with the Pledge of Allegiance.

Present: Carl Riggotti, Ald. Julie Kath, Cher Pao Vang, Mary Nowacki, Chair Pat Henderson, Pat Weisrock, Greg Robinson, Wendy Schmitz, Richard Manning and Don Guske

Excused: Ald. Marilyn Montemayor

Minutes were approved as read.

Communications:

Letter from Geo. Robinson, project coordinator of the Federal Lands to Park Program which oversees the SACS building. He had made an inspection visit to the building and he was complimenting us on the condition of the grounds and building.

Letter received from the daughters of Jane Cleary who sent money from Jane's memorial. They do this annually and Wendy replies telling them how we used the money.

The printer of the newsletter sent us \$3000 for the advertising in the newsletter.

From the IT department explaining that there is now a public interest message on the computers about the information and sites to be viewed. The filters have been removed but the the sites cannot be offensive to others. This was in response to a complaint about restricting sites.

Rep. Van Akkern's office responded regarding a complaint they received about vents to the kiln. The Rep.'s office was informed that kilns are vented.

Regarding the complaints, Richard Manning asked if there are consequences to the infringement of the rights of others. Yes, we have a policy in force that the offending person could be removed from the premises or the police called. Documentation of all incidents is necessary.

Old Business: Changes to the by-laws.

Art II - Mission statement changed to "oversee" the programs, etc. and there will be no age determination.

Art V - Membership: Discussed number of citizen members of the Commission and left it at eight.

Attendance: question on how to remove a member. Will ask the Mayor for wording.

Art VII - Duties: Add to the Secretary's duties: The minutes shall be reported to the Director of the Sr. Activity Center, the Chair of the Commission and the City Clerk no later than 96 hours following the meeting and presented to the public and members 24 hours before the next meeting.

It was moved and seconded that the amendments be accepted as corrected by the Commission. They will be given to Ald. Kath to be presented before the Common Council.

There was no financial report.

Questions had been asked at the last meeting about the Financial report.

How is the endowment money used? The endowment is for the SACS. Only the interest is used and the principal is maintained. There are plans to build the original endowment by encouraging members to include SACS in their wills. This money from the Friends provides about 18% of the budget.

Why were the Programing Funds so heavy? It was the money collected for the trip to Branson but not paid. It has since been paid to the travel agency.

Why was IT on the report twice? There was a \$90 line item for the original computer charges. When the Mayor assigned IT charges, it was still left it. Wendy will ask it to be removed.

Is there any grant money for Building and Maintenance? Wendy checked to see if there were any grants for maintenance. The heating and AC grants were all used up. There are grants for lighting ballasts but they're running out of money. SACS has no money to pay for costs to improve efficiency. The budget is \$4000 for any building and maintenance issues and it is all used. New thermostats were bought with a

grant and now we'll request another to replace the lighting systematically with any grant money we can have.

Question as to where the Volunteer Coordinator position fits in. The Friends took over the payment of the 8-10 hour a week position. They are working on a job description. Could we add another Zumba Class?

Yes, they added another one on Mon.

Could another person be trained to run the thermostat? No, Call DPW if Wendy is not available. There have been problems with another staff person handling the controls.

Friends Report;

Richard Manning reported that the fund raiser had to be cancelled due to lack of participation. They are meeting to discuss other ideas.

The Friends' Board is meeting to clarify their work as a board and how to become more productive.

They are looking to install tile or hardwood floors for some of the rooms.

Meeting adjourned at 9:08 AM.

Respectfully submitted by Pat Weisrock, Secretary.