

Minutes
Group Health Insurance & Wellness Committee

Date: October 20, 2010

Time: 12:00 PM

Committee Members Present: Ald. Kittelson (Chairperson), , Michael Williams, Kent Huibregtse, H.R. Director Tom Rice, Mark Zehfus, Brent Adamson for Matthew Polzin, and JoAnn Decker for Rae Ann Schmitz.

Others: Lori Woelfel

1. Chairpersons Ald. Kittelson called the meeting to order.
2. Pledge of Allegiance.
3. Approval of minutes from September 22, 2010 meeting. Zehfus, Huibregtse. Motion carried.
4. Lori Woelfel provided an overview of the results from the Wellness Survey and gave a handout. There was discussion on possible incentives for people participating in wellness programs. Tom Rice explained that (UMR) United Health Care will be active in setting up wellness programs for the city. They will attend future committee meetings.
5. A discussion was held on the best ways to communicate with employees. It seems work e-mail and payroll stuffers are the easiest. JoAnn Decker also brought up a possibility of city intranet being set up which would allow for all employees having the ability to access this information. There was a request for using personal e-mails, but this was decided to be too cumbersome and a problem for the IT department.
6. HR Director Rice discussed 2011 Wellness program and used the Oak Creek program as an example of incentives and interesting activities.
7. HR Director Rice gave an insurance update. He explained that most enrollment forms have been turned in and mandatory employee meeting have been scheduled for the first week of November. There may be subsequent dates if necessary. Retired personnel will have their meetings the first week of December. There was a discussion on mandatory as it applies to paying personnel. Rice advised he would discuss this at the next department head meeting. He will also look at scheduling a couple meetings in the evening to accommodate third shift workers. He advised the basic health insurance benefits have not changed. The third party administrator has changed but the city is still using Diversified.

8. Ald. Kittelson gave a review of the March of the Pink Brigade held October 16th at the YMCA. The event was well attended, including city employees. Five of the employees won a prize at the event.

9. The next meeting of the Group Health Insurance & Wellness Committee will be on Wednesday, November 17, 2010 at 12:00 pm.

10. Motion to adjourn. Decker, Zehfus. Motion carried.