



# MINUTES

## CITY FINANCE COMMITTEE

OCTOBER 14, 2013 – 3:00 P.M.

- PRESENT:** Chairperson Hammond, Ald. Belanger, Dassler and Heidemann
- EXCUSED:** Ald. Carlson
- OTHERS PRESENT:** Mayor Vandersteen, James Amodeo, Chief Hermann, Attorney McLean, Chad Pelishek, Nancy Buss, David Biebel, Nancy Wasmer, Henry Nelson, Dave Hoffman, George Twohig, Amy Wilson and Timothy Asta, Jr.

1. Chairperson Hammond called the meeting to order
2. Pledge of Allegiance recited by all present
3. Approval of Minutes – August 26, 2013  
**MOTION BY ALD. HEIDEMANN, SECOND BY ALD. BELANGER**  
**ALL AYES, MOTION CARRIED**
4. Chief Administrative Officer's Update - None
5. **RC 164-13-14** Committee of the Whole met and discussed a possible change in the EMS billing  
**DOC 6.7** service contract renewal to bring the State of Wisconsin Tax Refund Intercept  
**9/03/2013** Program (TRIP) in-house to maximize ambulance collections.  
**MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO FILE.**  
**ALL AYES, MOTION CARRIED**
6. **RO 150-13-14** Director of Planning & Development submitting the 2014 Harbor Centre Business  
**DOC 4.1** Improvement District Statement of Purpose, Operating Plan and 2014 Operating  
**10/07/2013** Budget.  
**MOTION BY ALD. HEIDEMANN, SECOND BY ALD. BELANGER TO ACCEPT.**  
**ALL AYES, MOTION CARRIED**
7. **RO 151-13-14** Director of Planning & Development submitting the 2014 City of Sheboygan  
**DOC 4.2** Tourism budget request from the Sheboygan County Chamber of Commerce for  
**10/07/2013** Room Tax Profit and Loss and related documents.  
**MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO ACCEPT.**  
**ALL AYES, MOTION CARRIED**

- 8. RES 66-13-14**  
**DOC 5.4**  
**10/07/2013**
- Resolution to authorize a transfer of appropriations in the 2013 Budget for the purpose of establishing estimated revenue and appropriation for:
- A donation from the Sheboygan Jaycees to the Sheboygan Fire Department in the amount of \$500.
  - Chairs at the Sheboygan Senior Activity Center in the amount of \$1,465.
  - The Clean Water Fund Program Project #4019-189 for Wastewater Bio-solids De-watering and Drying Improvements in the amount of \$8,974,081.
- MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO APPROVE.**  
**ALL AYES, MOTION CARRIED**
- 9. RES 67-13-14**  
**DOC 5.5**  
**10/07/2013**
- Resolution authorizing the Mayor and City Clerk to execute the Dark Fiber License Agreement between ExteNet Systems, Inc. and the City of Sheboygan
- MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO APPROVE.**  
**ALL AYES, MOTION CARRIED**
- 10. RES 68-13-14**  
**DOC 7.3**  
**10/07/2013**
- Resolution to authorize a transfer of appropriations in the 2013 Budget for the purpose of establishing estimated revenue and appropriation for:
- A donation from Wal-Mart for smoke detectors in the amount of \$2,000.
  - Pre-treatment at the Wastewater Treatment Plant in the amount of \$20,000.
  - A donation to Mead Public Library for book purchases in the amount of \$27,992.
- MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO APPROVE.**  
**ALL AYES, MOTION CARRIED**
- 11. RESOLUTION**  
**2013 BUDGET**  
**TRANSFER**
- Resolution to authorize a transfer of appropriations in the 2013 Budget for the purpose of establishing estimated revenue and appropriation for a donation from the American Automobile Association for the Sheboygan Police Department to purchase an Intoxiclock electronic device in the amount of \$2,200.
- MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO APPROVE.**  
**ALL AYES, MOTION CARRIED**
- 12. RESOLUTION**  
**AUDIT**  
**SERVICES**
- Resolution authorizing the Chief Administrative Officer to enter into contract with Schenck Business Solutions to provide audit services for the years 2013 , 2014, 2015, 2016 and 2017 for a total cost of \$193,650.
- MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO APPROVE.**  
**ALL AYES, MOTION CARRIED**

- 13. RC**  
**2014 BUDGET**  
**CHANGES**
- The Finance Committee recommends the following changes to the 101 General Fund 2014 Budget based on information from the State of Wisconsin:
- INCREASE Connecting Highway Aids Account
  - INCREASE State Shared Revenue Account
  - INCREASE Water Utility In Lieu of Tax Account
  - DECREASE Transportation Aids Account
  - DECREASE Expenditure Restraint Account
- MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO APPROVE.**  
**ALL AYES, MOTION CARRIED**
- CLOSED**  
**SESSION**
- MOTION TO CONVENE IN CLOSED SESSION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN** Under the exemption provided in 19.85 (1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the City who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved.
- ALL AYES, MOTION CARRIED**
- DISCUSSION**
- OPEN**  
**SESSION**
- MOTION TO RECONVENE IN OPEN SESSION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN** for possible action on items discussed in closed session.
- ALL AYES. MOTION CARRIED.**
- 14. RO 85-13-14**  
**DOC 5.8**  
**8/05/2013**
- Claim from Sandra Huebner for alleged damages to the front struts of her vehicle due to poor road conditions on North 6<sup>th</sup> Street.
- MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO DENY**  
**ALL AYES, MOTION CARRIED**
- 15. RO 121-13-14**  
**DOC 4.2**  
**9/03/2013**
- Claim from Raymond Schunk for alleged damages to his vehicle when a truck in front of him on I-43 near Oostburg had a load of gravel and some flew off hitting his windshield.
- MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO DENY**  
**ALL AYES, MOTION CARRIED**
- 16. RO 134-13-14**  
**DOC. 3.8**  
**9/16/2013**
- Claim from Remy Battery Co., Inc. for alleged damages to their parked van due to a City garbage truck backing into the driver's side and causing extensive damage.
- MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO APPROVE**  
**PAYMENT IN THE AMOUNT OF \$2,127.18**  
**ALL AYES, MOTION CARRIED**
- 17. RO 135-13-14**  
**DOC. 3.9**  
**9/16/2013**
- Claim from Francisco James for alleged damages to his vehicle occurring during an arrest by the Sheboygan Police at Sheridan Park.
- MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO APPROVE**  
**PAYMENT IN THE AMOUNT OF \$1,128.44**  
**ALL AYES, MOTION CARRIED**

- 18. RO 136-13-14**      Claim from Alex & Jessica Horvat for alleged damages from stones flying through  
**DOC 3.11**              their front window from City DPW workers cutting concrete during street repairs.  
**9/16/2013**              **MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO APPROVE**  
                                 **PAYMENT IN THE AMOUNT OF \$198.00**  
                                 **ALL AYES, MOTION CARRIED**
- 19. RO 152-13-14**      Claim from Phyllio Toniolo for alleged damages to her property at 1128 Geele  
**DOC 4.3**              Avenue due to a City owned tree falling and damaging the rain gutter.  
**10/07/2013**              **MOTION BY ALD. BELANGER, SECOND BY ALD. HEIDEMANN TO DENY**  
                                 **ALL AYES, MOTION CARRIED**
- 20. Next Meeting: October 28, 2013 at 3:00 PM**
- 21. MOTION BY ALD. HEIDEMANN, SECOND BY ALD. BELANGER TO ADJOURN.**  
**ALL AYES, MOTION CARRIED**

**NANCY BUSS**  
**SANDY DIENER**