

UNAPPROVED  
MINUTES OF THE MEETING  
OF THE  
MEAD PUBLIC LIBRARY BOARD  
FINANCE COMMITTEE  
October 13, 2010

The meeting of the Mead Public Library Board Finance Committee was held on Wednesday, October 13, 2010 in the Public Conference Room. Present Committee Members: Mr. Nelson, presiding; Mrs. Johnson, Ald. Montemayor, and Ms. Quinn. Other Board Members Present: Mr. Wackowski. Present Staff Members: Ms. Winkle and Mr. Zehfus.

1. & 2. Mr. Nelson called the meeting of the Finance Committee to order at 11:30 a.m. and determined there was a quorum present.

3. Ms. Quinn **moved** to approve the minutes of the Finance Committee meeting of September 16, 2010. **Seconded** by Ald. Montemayor. The motion **passed**, 3-0-1. Abstaining: Mrs. Johnson.

4. Ms. Winkle reported on the status of the 2011 Executive Budget review. City department budgets have been cut for 2011 and Mead Public Library's (MPL) reduction is \$300,000.00. The Common Council Finance Committee (CCFC) meets tonight to hear a presentation of the Executive Budget development process presented by Finance Director James Amodeo. The Mayor's Executive Budget has been referred to Common Council committees. The CCFC reviews the library budget; a date has not yet been set for that review. Discussion of the budget process followed.

5. Ms. Winkle began review and possible action on recommendation of a \$300,000.00 expenditure reduction budget. There are three scenarios. Scenario 'A' was reported to the Board in September. Scenarios 'B' and 'C' use various numbers of furlough days to meet the expenditure reduction. All three scenarios assume a 38 hour work week as full-time and reduce public service hours. An employee Wisconsin Retirement System (WRS) contribution of either 3% or 0.3% is a component of each scenario. Discussion of the scenarios, concerns about expulsion from Eastern Shores Library System (ESLS), public service hours, and the employee WRS contribution followed. Ald. Montemayor **moved** to recommend to the Board approval of Scenario 'A'. **Seconded** by Ms. Quinn. The motion **passed**, 3 - 1. Voting nay: Mrs. Johnson.

6. Mr. Nelson stated that the matter of revised public service hours had already been discussed above. The Board must determine the hours of MPL operation to maximize service to the public. Discussion followed. Ald. Montemayor **moved** that the hours proposed by the Administrative Staff be recommended to the Board for adoption. **Seconded** by Ms. Quinn. The motion **passed**, 3 - 1. Voting nay: Mrs. Johnson.

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7. Ms. Winkle reported that a revised Table of Organization related to the \$300,000.00 expenditure reduction budget for 2011 will go to the Personnel Committee. The focus will be on a Table of Organization matching Scenario 'A'.

8. Mr. Nelson began review and possible action on the capital improvements project requests for 2011. Discussion followed. Mr. Nelson **moved** that the Finance Committee recommend to the Board moving forward on the capital improvements projects through submission to the Capital Improvements Commission for review with project implementation pending recommendation by the Board's Information Technology Committee. **Seconded** by Ms. Quinn. The motion **passed**, 4 - 0.

9. Mr. Nelson confirmed the report to the Board.

10. The next meeting will be at 11:00 a.m. on Thursday October 21, 2010.

11. Ald. Montemayor **moved** to adjourn. **Seconded** by Ms. Quinn. The motion **passed**, 4 - 0. Mr. Nelson adjourned the meeting at 1:28 p.m.

*Recorded by Sharon Winkle, Library Director*