

**Minutes
Mead Public Library
Human Resources Committee
September 18, 2014**

The meeting of the Mead Public Library Board Human Resources Committee was held on Thursday, September 18, 2014 in the Library Board Room. Present committee members were: Henry Nelson, presiding; Maeve Quinn, and Kathie Norman. Present staff members: Garrett Erickson and Debbie DeAmico. Others in attendance: Dolcye Johnson.

Nelson called the meeting to order at 3:40 p.m. Nelson determined there was a quorum present. Quinn **moved** to approve the Human Resources Committee minutes of August 14, 2014. The motion was **seconded** by Norman. The motion **passed.**

Nelson **made a motion** to convene in closed session for the purpose of evaluating the performance of the library director under the exception set forth in Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Quinn **seconded** the motion. Roll-call vote on the motion being yes by Nelson, Quinn, and Norman the **motion passed.**

Human Resource Committee Chairman Nelson began closed session at 3:42 p.m.; he reconvened in open session at 5:15 p.m.

Possible action on library director performance appraisal. Quinn will report on the Library Director's appraisal to the full Board of Trustees in closed session at the September 25, 2014 Board of Trustees meeting.

Future Human Resources Committee agenda items were tabled to the next scheduled Human Resource Committee meeting as follows:

- Quinn requested the creation of a calendar with a chronology of topics to be addressed by the Board of Trustees throughout the year
- Adopting City of Sheboygan Salary and Grievance Committee recommendations for changes in benefits, if passed by the full Common Council
- Organization of library personnel-related information and policy
- Library staff parking
- Cleaning vendor update

Next meeting: As needed

Adjourn: Norman **moved** to adjourn the meeting; **seconded** by Quinn. The motion **carried.** Nelson concluded the meeting at 5:18 pm.