

Minutes

SHEBOYGAN TRANSIT COMMISSION

Tuesday September 14, 2010 at 3:00 p.m.

Third Floor Conference Room – City Hall

Members: Lee Montemayor, Chair; Ald. Jean Kittelson, Vice-Chair; Mayor Bob Ryan; Ald. James Bohren; Ald. Don Hammond; Jim Gilligan; Chief Chris Domagalski; Director of Planning & Economic Development; Ron McDonald (Ex-officio Member)

Others in Attendance: Kevin Kellner/ Deputy Director; Brian Vandoske; Ald. Joe Heidemann (Proxy for Ald. James Bohren); Ann Koeller/ Administrative Assistant; Steven Sokolowski (Proxy for Planning & Economic Development)

Absent/ Excused: Mayor Bob Ryan; Ald. James Bohren; Jim Gilligan

1. Call to order

3:00 PM

2. Pledge of Allegiance

3. Approve Minutes from August 17, 2010 Meeting

Ald. Jean Kittelson motioned to approve the minutes. Chief Chris Domagalski seconded the motion. All Ayes, motion carried.

Information Items:

4. Public Input (Time limits are at the discretion of the Commission)

None

5. Transit Ridership and Revenue

Transit: Ridership is up 6% from this month last year. Revenue is up 3.1% year to date.

RTC: Revenue is tracking close to last year. Ridership is down slightly.

Parking: Revenue is tracking as expected. Revenue for attended lots is down slightly but stall rentals is up slightly.

Business Items:

6. RO 199-10-11. By PURCHASING AGENT. September 7, 2010.

Submitting a report related to the provision and installation of bus graphics to support the new corporate identity of Sheboygan Transit

7. Res 94-10-11 (11-55). By Alderperson Hammond. September 7, 2010.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the provision and installation of new vehicle graphics for the Sheboygan Transit and RTC Fleets to support the unveiling of a new corporate identity.

A motion to approve items 6 and 7 was made by Ald. Jean Kittelson. The motion was seconded by Ald. Joe Heidemann.

Item 6: The Director explained new buses started rolling into Sheboygan today. These buses are finished with the new logo and artwork from the rebranding effort. This vinyl graphics project will bring much of the existing fleet into uniformity with the new buses. The intent is to update the graphics on the existing 11 Gillig buses and the RTC fleet.

Because this project wasn't specifically budgeted for in the 2010 budget, a transfer of funds is required. Sufficient funds within the bus parts and diesel fuel line items will support the transfer of funds.

Purchasing Agent Bernie Rammer recommends accepting the low bid from Vinyl Graphics in Oostburg. Bernie has worked with Vinyl Graphics in the past and is confident of their ability to complete the project proficiently.

Item 7: This resolution allows the Purchasing Agent to move forward with the vinyl graphics project. Staff recommends forwarding a favorable recommendation to the Council.

All ayes, motion carried.

Set next meeting date: October 19, 2010 at 5:00 PM

A motion was made by Ald. Jean Kittelson, seconded by Ald. Don Hammond to adjourn meeting. All ayes.

Meeting adjourned.

Respectfully submitted by:

Ann Koeller
Administrative Assistant