

Mead Public Library Board
Thursday, August 22, 2013
Rocca Meeting Room– 3:45 PM

1. Call to order and determination of quorum – Maeve Quinn, President
2. Pledge of Allegiance
3. Public Comment [5 people at 5 minutes each]
(Please sign in prior to meeting.)
4. Approval of Minutes - Meetings of July 25 (attached)
5. Correspondence, Announcements, and Common Council Referrals
6. Committee Reports
 - A. Finance Committee – Dirk Zylman, Chair
 1. Report of 8/22 meeting
 - B. Financial Report
 1. Review and approve payment of expenditures, including payroll
 2. Receive monthly 2013 budget status report to date (Available at meeting)
 3. Approve line item transfers, budget amendments
 4. Report of gifts received
 - C. Human Resources Committee – Henry Nelson, Chair
 1. Report of 8/22 meeting
7. Director’s Report
 - A. Review 7/12 meeting with Common Council Finance Committee
 - B. Review 7/12 meeting with Common Council CIP Committee
 - C. Long-term planning for city hall building
 - D. Library preparation for Affordable Care Act exchange signup beginning on Oct. 1
 - E. Information on Chalk it Up! Program on August 17th
 - F. Information regarding website software update
 - G. Exam proctoring as a library service
8. Discussion and possible action on 2014 budget preparation and changes to the table of organization – Garrett Erickson
9. Discussion and possible action on updating Library “Definition of Employees” policy – Mark Zehfus
10. Discussion and possible action on a Fund Balance Policy – Garrett Erickson
11. Discussion and possible action on August I.T. Projects (purchase of wireless controller and new laptops) – Mark Zehfus

12. Discussion about updating library's strategic statements – Maeve Quinn

13. Liaison Reports

- A. Eastern Shores Library System - Henry Nelson
- B. Mead Public Library Foundation - Maeve Quinn
- C. Friends of Mead Public Library – Garrett Erickson

14. Adjournment

Information items:

July Statistics

To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Garrett Erickson (ext. 3414) or Pat Mueller (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Garrett Erickson (459-3400 ext. 3414) or Pat Mueller (459-3400 ext. 3411) at least 3 weekdays in advance.