

Minutes of the Board of Water Commissioners' Meeting

Monday, August 19, 2013

Present: Commissioners G. Van De Kreeke, R. Haen, and J. Trueblood, Superintendent.

The meeting was called to order by G. Van De Kreeke, President, at 4:04P.M. All present recited the Pledge of Allegiance.

Minutes of Previous Meeting

Motion by Commissioner Haen, seconded by Commissioner Van De Kreeke, that the minutes of the July 22, 2013 meeting be approved as presented. Motion carried unanimously.

Financial Reports

The reports for July were reviewed; Superintendent noted that revenues decreased due to the wet, mild weather conditions. Commissioner Van De Kreeke made a motion to accept the financial reports, seconded by Commissioner Haen. Motion passed unanimously.

Superintendent's Report

Operations' Department Report

Superintendent reported that July pumpage decreased 12% from last year. Superintendent then reviewed the summary of operations work for the month. The Commissioners accepted the report as presented.

Construction Maintenance Department Report

Superintendent reported the crew had continued work on Eisner Avenue, begun water main work on Barrett Court, conducted dead end hydrant flushing, and completed other seasonal maintenance duties. One water main break occurred. The Commissioners accepted the report as presented.

Old Business

Old Business Presented By Commissioners

There was discussion on completing lawn restoration and tree-planting on the Broadway Avenue water main project.

Other Old Business

Update Board on wash tank construction schedule

Superintendent stated that DN Tanks estimates early September for completion of the tank, with masonry and demolition work to follow that date. The project is going well. The Commissioners had some discussion that the appearance of the old and new tanks together seems better than anticipated. Commissioner Van De Kreeke asked about potential savings if the old tank were maintained in place. Superintendent stated that it would not be feasible to maintain the old tank in service due to leakage, which could undermine the new tank. The Commissioners discussed the possibility of maintaining the old tank simply unused.

New Business

Business to be presented by Commissioners

There was none.

Other New Business

Discuss and ask Board approval of R.O. transmitting preliminary 2014 Utility budget

Superintendent presented a preliminary Water Utility budget for 2014, including a summary sheet. The summary included the following items: tax equivalency payment to City estimated at \$985,000; of 80 class AB utilities, Sheboygan has the second lowest cost for 18,750 gallons of water; water rate increase (6-9%) anticipated for early 2014; \$650,000 budgeted for internal and external cleaning/coating of Georgia Avenue water tank; \$1.475M budgeted for water main replacements; and \$2.07M budgeted for other capital improvements. After further discussion, Commissioner Van De Kreeke made a motion, seconded by Commissioner Haen, to approve and transmit the budget. Motion passed unanimously.

Discuss and ask Board approval for purchase of orthophosphate

Superintendent reviewed a proposal from Carus Corporation for 45,000 pounds of orthophosphate at \$0.70 per pound for use in lead and copper corrosion control. Commissioner Van De Kreeke made a motion, seconded by Commissioner Haen, to approve the proposal at a total cost of \$31,500. Motion passed unanimously.

Correspondence

None.

Approve Vouchers

Motion by Commissioner Van De Kreeke, seconded by Commissioner Heinz, that gross payroll for July of \$156,651.22 and general vouchers for July of \$834,366.67 be allowed and approved. Motion passed unanimously.

Personnel

Update on vacancy in the operations department

Superintendent advised that Mr. Daniel Marsicek has begun duty as a water treatment operator. The Utility continues reviewing candidates for a second water treatment operator opening.

Other Matters

Commissioner Haen expressed concerns about water service issues at the former Polarware parcel.

Next Board Meeting

The next meeting will take place on September 16, 2013 at 4:00 P.M.

With no further business, the meeting adjourned at 5:00 PM on a motion by Commissioner Haen, seconded by Commissioner Van De Kreeke. Motion carried unanimously.

Minutes taken by:
Superintendent
Joe R. Trueblood

Raymond W. Haen, Secretary