

Minutes

SHEBOYGAN TRANSIT COMMISSION

Tuesday, August 17, 2010 at 5:00 p.m.

Third Floor Conference Room – City Hall

Members: Lee Montemayor, Chair; Ald. Jean Kittelson, Vice-Chair; Mayor Bob Ryan; Ald. James Bohren; Ald. Don Hammond; Jim Gilligan; Chief Chris Domagalski; Director of Planning & Economic Development; Ron McDonald (Ex-officio Member)

Others in Attendance: Ald. Marilyn Montemayor (Proxy for Mayor Ryan); Kevin Kellner, Deputy Director; Ann Koeller, Administrative Assistant; Ald. Joe Heidemann (Proxy for Ald. James Bohren); Brian Vandoske; Milton Storm; Randy Schwoerer, Harbor Centre Business Improvement District.

Absent/Excused: Ald. Jean Kittelson; Mayor Bob Ryan; Ald. James Bohren; Ald. Don Hammond; Director of Planning & Development

1. Call to order

5:00 pm

2. Pledge of Allegiance

3. Approve Minutes from July 20, 2010 Meeting

A motion to approve the minutes was made by Jim Gilligan. The motion was seconded by Chief Chris Domagalski. All ayes, motion carried.

Information Items:

4. Public Input (Time limits are at the discretion of the Commission)

Milton Storm spoke.

5. Transit Ridership and Revenue

Parking Utility: Revenue is tracking very closely to last year.

Transit: Ridership increased 1.4% from the same month last year. Revenue increased 2.5% for the year.

RTC: Ridership is tracking as expected. Revenue is up slightly.

6. Update on fleet status

Delivery for the new Transit buses is expected the 3rd week in September. Kevin Kellner, Deputy Director, will be on the plant floor when the 1st bus comes through production. With the arrival of the new buses Transit will launch its new brand. Lakeshore Metro.

Business Items:

7. Referred by Public Works Committee: Requests from Sheboygan County Alliance of Taxpayers to Re-route buses and get away from "Spoke" system and Transfer parking responsibilities to Department of Public Works

Jim Gilligan motioned to file this item. Ald. Marilyn Montemayor seconded the motion. All ayes, motion carried.

8. Communication from Randy Schwoerer of the Harbor Centre Business Improvement District requesting permission to use a portion of the Riverfront Parking Lot for the annual Harvest Festival on Saturday September 25, 2010

Jim Gilligan motioned to approve this request. Chief Chris Domagalski seconded the motion. All ayes, motion carried.

9. Communication from Randy Schwoerer of the Harbor Centre Business Improvement District requesting free parking downtown on November 26, 2010

Chief Chris Domagalski motioned to approve this item to promote business in the Downtown area. Ald. Marilyn Montemayor seconded the motion. All ayes, motion carried.

10. Communication from John Michael Kohler Arts Center expressing gratitude for your help with the 40th annual Midsummer Festival of the Arts

Jim Gilligan motioned to accept and file this communication. Chief Domagalski seconded the motion. All ayes, motion carried.

11. Authorization for Chair to execute 2010 Community Development Block Grant contract

Ald. Marilyn Montemayor motioned to authorize the Chair to execute the 2010 Community Development Block Grant Contract. Jim Gilligan seconded the motion. All ayes, motion carried.

12. Authorization for Chair to execute 2010 Amended Sheboygan County Purchase of Service Contract

Jim Gilligan motioned to authorize the Chair to execute the 2010 Amended Sheboygan County Purchase of Service Contract. Ald. Marilyn Montemayor seconded the motion. All ayes, motion carried.

13. *Held from previous meeting*-Request approval of updated job description for Transit Operations Supervisor

Jim Gilligan motioned to approve the updated job description for Transit Operations Supervisor. Ald. Marilyn Montemayor seconded the motion. All ayes, motion carried.

- 14.

A motion was made by Jim Gilligan to convene in closed session for the item(s) below under the exemption provided in Sec. 19.85 (1)(c) WI Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility. The motion was seconded by Chief Chris Domagalski. All ayes, motion carried.

Closed session:

Transit Operation Supervisor salary and compression issues

Jim Gilligan motioned to move into Open Session. Ald. Marilyn Montemayor seconded the motion. All ayes, motion carried.

Return to open session:

Possible action on items in closed session as listed above

Ald. Marilyn Montemayor motioned to approve staff recommendations to address the Operations Supervisors wage compression issues. Chief Chris Domagalski seconded the motion. All ayes, motion carried.

Set next meeting date: September 14 3:00 PM – 3rd Floor Conference room

Jim Gilligan motioned to adjourn meeting. Chief Chris Domagalski seconded the motion. All ayes, meeting adjourned.

Respectfully submitted by:

Ann Koeller
Administrative Assistant.