

CIVIL SERVICE COMMISSION MINUTES

Date/Place: Tuesday, August 11, 2009

3:30 p.m.

Finance Conference Room

828 Center Avenue

Present: Lucio Fuentez, Ronald Rindfleisch, Peter Mayer

Others in Attendance: Mayor Bob Ryan, Ed Wackowski, Carter Pawlus

OPEN:

1. Call meeting to order.

Lucio Fuentez called the meeting to order at 3:30 pm.

2. Pledge of Allegiance.

3. Introduction of new member.

Peter Mayer was welcomed as a new member of the Commission.

Lucio Fuentez had a packet handout, Municipal Code Section 29, Article II. Lucio walked thru the rules and role of the Commission.

4. Elections.

Lucio Fuentez asked if there was any interest in being Chairperson. There was none. Ronald Rindfleisch nominated Lucio Fuentez to be Chairperson, second by Peter Mayer. Passed 3-0.

Lucio Fuentez asked if there was any interest in being Secretary. There was none. Lucio Fuentez nominated Ronald Rindfleisch to be Secretary, second by Peter Mayer. Passed 3-0.

5. Discussion regarding Director of Human Resources and Labor Relations position.

Discussion was held regarding the advertising, interviewing, and the role of the Commission in the hiring process. Mayor Ryan was in attendance for said discussion. It was the recommendation of the committee to have the City Attorney's office distribute and receive the applications. After the application deadline they will be forwarded to the Human Resources Department.

6. Adjourn.

Motion to adjourn by Ronald Rindfleisch, second by Peter Mayer. Passed 3-0. The meeting adjourned at 4:15 pm.

Persons with disabilities who need accommodations to attend the meeting should contact the Human Resources Department at the following address as soon as possible: City Hall, Room 204, 828 Center Avenue, Sheboygan, WI. PH: 920/459-3373.